RULES AND REGULATIONS FOR INSTALLATION, INSPECTION, RECHARGING, REPAIRING, SERVICING AND TESTING OF PORTABLE FIRE EXTINGUISHERS OR FIRE SUPPRESSION SYSTEMS
CHAPTER 120-3-23

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120-3-23-.01 Promulgation and Purpose.

(1) These rules and regulations for the installation, inspection, recharging, repairing, servicing or testing of portable fire extinguishers and fire suppression systems are promulgated by the Georgia Safety Fire Commissioner in accordance with the Official Code of Georgia Annotated §§25-12-15, 33-2-9, and 50-13-21.

(2) The purpose of these rules and regulations is to establish minimum qualifications and standards for companies and their technicians who install, inspect, recharge, repair, service, maintain or test portable fire extinguishers or fire suppression systems and to provide for reasonable and practical measures for protecting persons and property from injury due to portable fire extinguishers or fire suppression systems that are not properly installed, inspected, recharged, repaired, serviced, maintained or tested.


120-3-23-.02 Definitions.

(1) “Acceptable” means having been inspected by the Commissioner or his/her representative and approved for the intended usage.

(2) “Approved” means in addition to being acceptable, as defined herein, a device, practice, or method mandated by a coexistent authority of the Commissioner (such as the D.O.T.).

(3) “Approved Training” means any training or continuing education made available by an official company or individual specifically qualified and insured to provide such training (including equipment manufacturers) as acceptable to the Commissioner.

(4) “Clean Agent” means an electrically non-conducting, volatile, or gaseous fire-extinguishing agent that does not leave a residue upon evaporation.

(5) “CO₂ (Carbon Dioxide)” means a colorless, odorless, electrically non-conductive inert gas suitable for use in portable extinguishers or fire systems.

(6) “Commissioner” means the Georgia Safety Fire Commissioner or his/her designated representative.

(7) “Continuing Education” means education, information or training derived from participating and successfully completing a course, class or seminar pertaining to the fire protection industry for the purpose of increasing one’s aptitude, knowledge or skill in a particular area or task which is acceptable to and approved by the Commissioner prior to receiving credit units.

(8) “Credit Units” means actual hours of active participation in a course, class or seminar pertaining to the fire protection industry for the purpose of increasing one’s aptitude, knowledge or skill in a particular area or task. One hour of personal course contact acceptable to the Commissioner will equal one credit unit.

(9) “DOT” means the United States Department of Transportation.
(10) “EMT” means electrical metallic tubing used for enclosing detection cables, remote pull stations, gas shut offs and electrical wiring.

(11) “Engineered Special Hazard Fire Suppression System” means any fire suppression system having pipe lengths, number of fittings, number and types of nozzles, suppression agent flow rates, and nozzle pressures as determined by calculations derived from the appropriate standards of the National Fire Protection Association, whether those calculations are performed by hand or by a computer program or by other method of calculation. These systems may consist of other components, including, but not limited to, detection devices, alarm devices, and control devices as tested and approved by a nationally recognized testing laboratory and shall be manufacturer listed as compatible with the fire suppression system involved.

(12) “Fire Suppression System” means any fire-fighting system employing a suppression agent for the purpose of controlling, suppression, or extinguishing a fire in a specific hazard. The suppression agent shall be a currently recognized agent or water additive required to control, suppress, or extinguish a fire. The term fire suppression system shall include engineered special hazard and pre-engineered fire suppression systems as defined in these rules and regulations and shall not include those systems addressed in Chapter 11 of Title 25 of the Official Code of Georgia Annotated.

(13) “Firm” means any corporation, business, person, partnership, organization, association, contractor, individual or other entity, engaged in the business of installing, inspecting, altering, maintaining, recharging, repairing or servicing fire extinguishers and fire suppression systems.

(14) "Full Time Employee" means an individual who works for the firm and is on payroll for a minimum of thirty and one half hours of paid service per week, per employer.

(15) “High Pressure Cylinder” means cylinders and cartridges containing nitrogen or compressed gases at a service pressure higher than 500 psi (3447 kPa) at 70°F (21°C).

(16) “Hydrostatic Testing” means cylinder pressure testing by water jacketed test pressure means.

(17) “Industrial Fire Suppression System” means a pre-engineered automatic fire extinguishing system provided for the protection of property or equipment as described by the manufacturer other than those systems covered under the definition of kitchen or restaurant fire suppression system.

(18) “Inspection” means a thorough examination which is part of the designated or prescribed maintenance of a fire extinguisher or of a fire suppression system to give maximum assurance that the fire extinguisher or fire suppression system is in its proper location, appropriately sized for the hazard it is intended to cover, there is no physical or chemical damage to prevent its proper operation, the extinguisher or system is fully charged and is in proper operating condition. Such procedure shall only be conducted by a properly permitted technician unless otherwise exempted by Chapter 12 of O.C.G.A. Title 25 or by this Chapter. It includes a thorough examination by inspection and any necessary repair or replacement of components as well as, revealing if hydrostatic testing is required.
(19) “Kitchen or Restaurant Fire Suppression System” means an automatic fire extinguishing system provided for the protection of grease removal devices, hoods, duct systems, cooking equipment and listed for such use as outlined in National Fire Protection Association Standard 96, Standard for Removal of Smoke and Grease-Laden Vapors from Commercial Cooking Equipment edition as adopted and modified by Chapter 120-3-3 Rules and Regulations of the Safety Fire Commissioner, and systems classified under UL300A.

(20) “License” means the document issued by the Commissioner which authorizes a firm to engage in the business of installation, repair, alteration, recharging, inspection, maintenance, service or testing of fire suppression systems or portable fire extinguishers.

(21) “Low Pressure Cylinder” means those cylinders having an operating or service pressure of 500 psi (3447 kPa) or lower at 70°F (21°C).

(22) " Maintenance" means a thorough examination of the portable fire extinguisher or fire suppression system. It is intended to give maximum assurance that a fire extinguisher or fire suppression system will operate effectively and safely. It includes a thorough examination by inspection and any necessary repair or replacement of components as well as, revealing if hydrostatic testing is required.

(23) “Manufacturer’s Certification” means certification derived from participating and successfully completing a training course issued by the manufacturer or other designated agent or representatives authorized by the original equipment manufacturer.


(26) “NICET” means National Institute for Certification in Engineering Technologies and, when used in this regulation, refers to the Special Hazards Systems program areas.

(27) “Permit” means the document issued by the Commissioner which authorizes an individual to install, inspect, repair, recharge, service, or test fire suppression systems or portable fire extinguishers as a direct result of meeting the minimum qualifications herein for which the individual has applied.

(28) “Portable Fire Extinguisher” means a portable device containing an extinguishing agent that can be expelled under pressure for the purpose of suppressing or extinguishing a fire. The device must be listed by a nationally recognized testing laboratory. The device must bear a manufacturer’s name and serial number. The listings, approvals, and serial numbers may be stamped on the manufacturer’s identification and instruction plate or on a separate plate of the testing laboratory soldered or attached to the extinguisher shell in a permanent manner as set forth by the listing or approving organization.

(29) “Pre-Engineered Fire Suppression System” means any system having predetermined flow rates, nozzle pressures, and quantities of an extinguishing agent. These systems have specific pipe sizes, maximum and minimum pipe lengths, flexible hose specifications, number of fittings, and number and types of nozzles prescribed by a nationally recognized testing laboratory. The hazards protected by these systems are specifically limited as to the type and size by the testing laboratory based upon actual fire tests. Limitations on hazards
that can be protected by these systems are contained in the manufacturer’s installation manual, which is referenced as part of the listing.

(30) “RIN” means the current retester identification number issued by the DOT or its designated agency, to retest facilities that can then legally perform cylinder requalifications. Only the DOT or its designated agency has the authority to issue such numbers in the United States.

(31) “Service” means the performance of an inspection, installation, maintenance or repair of a portable fire extinguisher or fire suppression system.

(32) “Service Location” means any location where the inspection, installation, or repair is performed on any portable fire extinguisher or fire suppression system covered by these rules and regulations including mobile service vehicles.

(33) “Standard” means any official NFPA publication pertaining to the fire protection industry and addressed in this Chapter.

(34) “Visual Inspection” means a monthly “quick check” to determine that a portable fire extinguisher or fire suppression system cylinder is available and has not been discharged. A visual inspection is intended to give reasonable assurance that the extinguisher or system cylinder is fully charged and operable. A visual inspection is conducted by verifying the extinguisher or system cylinder is in its designated place, it has not been actuated or tampered with, and there is no obvious physical damage or condition that would prevent its operation. This inspection may be conducted by the equipment owner, his/her employee or a written designated representative of the equipment owner and is not to be confused with inspections conducted under the designated or prescribed maintenance procedures of a portable fire extinguisher or fire suppression system.


120-3-23-.03 General Requirements Related to Licenses, Amended Licenses, Permits, Amended Permits, Renewals and Associated Fees.

(1) The licenses and permits required by O.C.G.A. Title 25, Chapter 12 and these rules and regulations shall be issued by the Commissioner for each license year beginning January 1 and expiring December 31 of the same year. The application for the renewal of a license or permit shall be filed by November 1.

(2) A license or permit which is invalid because of failure to renew it, shall be restored upon payment of the applicable fee plus a penalty equal to the applicable fee if said fees are paid within ninety (90) days of expiration. After ninety (90) days, the firm and the employees thereof must apply for new licenses and permits as required for an initial license or permit.

(3) Any firm or individual holding a valid license or permit desiring to perform an activity not covered by the current permit may submit an application for an amended license or permit at any time between January 1 and November 1.

(4) The provisions of this Chapter relating to the requirements for obtaining a license or permit shall also apply to applications for an amended license or amended permit and for the renewal of a license or the renewal of a permit. The fee for an amended license, an amended permit, a renewal of a license or the renewal of a permit shall be fifty dollars ($50.00) and
twenty-five dollars ($25.00) respectively. The fees for an amended license or permit shall not apply if the new activity or activities are included in an application for a renewal of the annual license or permit.

(5) In addition to the provision of paragraph (4), the application for renewal of a firm’s license or an individual’s permit must be accompanied by the following:

(a) Proof of training equaling a total of required credit units each year as follows:
   i. A minimum of eight (8) credit units must be received each year by a minimum of one full time employee of the firm in each type of license area filed and license type being requested.  
      Exception: NICET acceptable CPD Continuing Professional Development will be acceptable.
   ii. A minimum of eight (8) credit units must be received each year by each employee for each type of permit application filed and permit type being requested.  
      Exception: NICET acceptable CPD Continuing Professional Development will be acceptable.

(b) Proof of other training or applicable documentation regarding the activity or activities desired to be included on the new amended license or new amended permit.

(6) If any employee should leave the employment of the firm or change office locations, the registered agent of the firm shall notify the Commissioner in writing within 5 business days.  The individual’s license(s) and/or permit(s) shall be returned to the State Fire Marshal’s office with this notification. Failure to provide such notification and returned permit(s) and/or license(s) shall constitute a violation of this Chapter and shall be subject to the provisions of Rules 120-3-23-15 and 120-3-23-16. Such permit(s) and/or license(s) shall become null and void immediately upon notification. A new permit and or license shall not be re-issued until the requirements of this Chapter for such permit or license are met.


120-3-23-.04 Requirements for Portable Fire Extinguisher License. A firm may obtain a license to install, inspect, repair, recharge, service or test portable fire extinguishers upon meeting the following requirements:

(a) The applicant for a license to install, inspect, service and test portable fire extinguishers has completed an application form acceptable to the Commissioner.

(b) The applicant for a license to install, inspect, service and test portable fire extinguishers has paid an annual license fee of fifty dollars ($50.00) and a one time non-refundable filing fee of fifty dollars ($50.00) to the Commissioner.

(c) The applicant for a license to install, inspect, service and test portable fire extinguishers has submitted evidence of the firm’s registration as a current Georgia Corporation.

(d) The applicant for a license to install, inspect, service and test portable fire extinguishers has submitted to the Commissioner a certificate of liability insurance listing the
physical address of the business that provides proof of a valid comprehensive liability insurance policy purchased from an insurer or surplus lines broker authorized to do business in Georgia. The certificate of liability insurance shall list the Insurance Commissioner as the certificate holder to the address of the Safety Fire Division, 2 Martin Luther King Drive, 620 West Tower, Atlanta, GA 30334. The coverage must include bodily injury and property damage, products liability, completed operations, and contractual liability. The minimum amount of said coverage shall be one-million dollars ($1,000,000.00), provided, however, the amount of insurance required may be higher if so specified by the Commissioner. An insurer which provides such coverage shall notify the Commissioner of any change in coverage.

(e) The applicant for a license to install, inspect, service and test portable fire extinguishers has submitted to the State Fire Marshal’s Office the following:

1. A letter on company letter head indicating the areas the company intends to provide services.

2. A minimum of three (3) samples of all service tags, maintenance labels, test labels, service collars, non-compliance tags and high pressure cylinder stamps to be used by the company as indicated by the above service letter received, meeting the requirements of Rule 120-3-23-.14. Where stamps are allowed to utilized, ink stamped impressions showing the applicants DOT (RIN) number shall be submitted with a copy of the firm’s DOT approvals and renewals. Tags, labels and collars may be printed and established for any period of time. However, after each printing, a minimum of three newly printed sample tags, labels and collars must be forwarded to the State Fire Marshal’s office as indicated in this paragraph and under Rule 120-3-23-.14.

(f) The applicant for a license to install, inspect, service or test portable fire extinguishers has submitted to the Commissioner evidence of compliance with one of the following:

1. The applicant has maintained a valid permit issued by the Commissioner to install, inspect, service or test portable fire extinguishers for a minimum of a three year period; or,

2. Proof of one full time employee of the firm that has maintained a valid permit issued by the Commissioner to install, inspect, service or test portable fire extinguishers for a minimum of a three year period.

(g) The applicant for a license to install, inspect, service or test portable fire extinguishers has submitted to the Commissioner evidence of compliance with one of the following:

1. Current certification as a Portable Fire Extinguisher Technician by the National Association of Fire Equipment Distributors (NAFED); or,

2. Proof of one full time employee of the firm with documentation of current certification as a Portable Fire Extinguisher Technician by the National Association of Fire Equipment Distributors (NAFED); or,

3. Current certification or testing by other nationally recognized organizations as deemed appropriate and acceptable by the Commissioner; or,
4. Proof of one full time employee of the firm with documentation of current certification or testing by other nationally recognized organizations as deemed appropriate and acceptable by the Commissioner; or,

5. Current certification from the manufacturer of the portable fire extinguisher denoting the portable fire extinguisher and areas in which the applicant has been successfully trained and certified.

6. Proof of one full time employee of the firm with current certification from the manufacturer of the portable fire extinguisher denoting the portable fire extinguisher and areas in which the applicant has been successfully trained and certified.

(h) An inspection by means as determined by the Commissioner has determined that the minimum equipment listed below for the activities the applicant requested to be licensed to perform was present at the service location and/or in each mobile service vehicle utilized by the firm.

1. Proper wrenches with non-serrated jaws or strap wrenches.

2. Non-serrated needle nose pliers or valve puller.

3. Inspection light suitable for internal inspection of extinguisher cylinders.

4. Accurate weighing scales in pound increments for extinguisher cylinder inspection and filling.

5. Accurate weighing scales in ounce increments for extinguisher cartridge inspection and/or filling.

6. Fixed vise appropriately sized for its intended use.

7. A supply of extinguishing agent(s) or compatibly listed agent(s) appropriate for the types of extinguishers the firm requests to fill, and facilities for the proper storage of extinguishing agents as set forth by the specifications from the agent manufacturer.

8. Commercial dry nitrogen supply with a dew point of -60°F (-51°C) or lower (CGA nitrogen specification G10.1, grades D through P) and pressure regulator with supply and regulated pressure gages calibrated and suitable for properly pressurizing portable fire extinguishers.

9. Equipment shall be on hand at the stationary facility location and each service vehicle for leak testing pressurized extinguishers. Use of a spray bottle containing a soap solution for leak testing pressurized extinguishers is permitted.

10. A supply of adapters, fittings, tools and equipment required for properly servicing, repairing, maintaining and/or recharging all extinguishers the firm solicits or accepts for service, repair, maintenance or recharge. These needs shall be based on the service or recharge specifications of the extinguisher manufacturer and is not intended to prohibit the use of compatibly listed parts meeting the specifications of the extinguisher manufacturer.
11. Closed recovery system(s) and storage to remove and store dry chemicals and/or clean agent from extinguisher cylinders during servicing.

12. Inventory of manufacturer or compatibly listed spare parts for all extinguishers the firm solicits or accepts for service, repair, maintenance or recharge based on the service or recharge specifications of the extinguisher manufacturer.

13. A copy of the applicable standards of the National Fire Protection Association currently adopted by the Commissioner, and copies of installation, service and maintenance manuals from the manufacturer of each make or brand of extinguisher or system the firm installs, services, recharges, repairs, or maintains.

14. A supply of required service, maintenance and test tags meeting the provisions of Rule 120-3-23-.14 of this Chapter.

15. Appropriate replacement extinguishers for exchange if extinguishers are removed for service.

(i) If the applicant includes in the request for a license the request for hydrostatic testing of low pressure DOT or non-DOT regulated extinguisher cylinders, in addition to the appropriate minimum equipment listed in subparagraphs (h)1-15, the applicant must possess low pressure hydrostatic testing equipment as follows:

1. Appropriate, hydrostatic test equipment for low-pressure extinguisher cylinders and hoses equipped with a shutoff nozzle as well as manuals in accordance with DOT and the applicable NFPA Standards.

2. Approved drying method for low-pressure extinguisher cylinders and hoses equipped with a shutoff nozzle after the hydrostatic test in accordance with DOT requirements and NFPA 10.

3. Adequate safety cage for hydrostatic testing of low pressure extinguisher cylinders and hoses equipped with a shutoff nozzle in accordance with DOT requirements and NFPA 10.

4. Low-pressure hydrostatic test labels for DOT or non-DOT regulated extinguisher cylinders containing at least the minimum information required by paragraph (5) of Rule 120-3-23-.14.

**Exception to (i):** The provisions in subparagraph (i) shall not apply to a primary firm that accepts low-pressure extinguisher cylinders for hydrostatic testing by a secondary firm which is licensed and equipped to provide this service. The secondary firm actually hydrostatically testing the cylinder must properly label the cylinder in conformance with paragraph (5) of Rule 120-3-23-.14 of this Chapter. The primary firm must properly tag the fire extinguisher in accordance with Rule 120-3-23-.14.

(j) If the applicant includes in the request for a license for the hydrostatic testing of high-pressure DOT regulated extinguisher cylinders, in addition to the appropriate minimum equipment listed in subparagraphs (h)1-15, the applicant must submit with the application a copy of its DOT approvals and renewals.

**Exception:** The provisions in subparagraph (j) shall not apply to a firm that accepts high-pressure cylinders for hydrostatic testing by another firm which is licensed and equipped to
provide this service. The firm actually hydrostatically testing the cylinder must properly stamp the cylinder with their current DOT (RIN) number when required by DOT regulations.

(k) If the applicant includes in the request for a license activities that involve the transfer of clean agent fire suppression agents, in addition to the minimum equipment listed in subparagraphs (h)1-15, the applicant must have the following equipment:

1. Listed clean agent filling equipment/pumping station and/or closed recovery system at the clean agent recharge location only for each type of clean agent being utilized.

2. Chemical supply tank(s) for each type of clean agent extinguisher being serviced.

Exception to (k): The provisions in (k) shall not apply to the primary firm that accepts clean agent extinguishers for recharge by a secondary firm which is licensed and equipped to provide this service. The secondary firm actually recharging and servicing the extinguisher must properly install a service collar onto the clean agent extinguisher cylinder in conformance with paragraph (5) of Rule 120-3-23-.14 of this Chapter. The primary firm must tag the clean agent fire extinguisher after conducting a proper maintenance inspection on the clean agent fire extinguisher.

(l) If the applicant includes in the request for a license the service, maintenance, repair or recharge of CO₂ fire extinguishers the following equipment shall be provided at the service location(s) in addition to the appropriate minimum equipment listed in subparagraphs (h)1-15, the firm must have the following equipment:

1. A CO₂ cascade system for proper filling of CO₂ portable fire extinguisher cylinders; or

2. An approved electric pump system for proper filling of CO₂ portable fire extinguisher cylinders; or

3. An approved pneumatic pump system for proper filling of CO₂ portable fire extinguishers cylinders; or

4. An alternate system for proper filling of CO₂ portable fire extinguisher cylinders based on new technology may be used provided the level of safety prescribed by the appropriate standard is not lowered and the system is approved by the Commissioner after being evaluated.

5. If the applicant includes in the request for a license to service or recharge CO₂ fire extinguishers, then in addition to one of the four items above, equipment which allows for the complete immersion of the valve assembly shall be on hand at the stationary facility location for leak testing pressurized CO₂ portable fire extinguisher cylinders.

Exception to (l): The provisions in (l) shall not apply to a primary firm that accepts CO₂ extinguishers for recharge by secondary firm which is licensed and equipped to provide this service provided the primary firm tags the CO₂ fire extinguisher after conducting a proper maintenance inspection on the CO₂ fire extinguisher.

(m) Nothing shall preclude the Commissioner from verifying by an announced or unannounced re-inspection of the service location and/or in each mobile service vehicle utilized by the firm that such equipment listed and required in subparagraphs (h) through (l) exists and is readily available. The Commissioner may give the registered agent of the firm up to 30 days as
120-3-23-.05 Requirements for Portable Fire Extinguisher Technician Permit. An individual may obtain a permit to install, inspect, repair, recharge, service or test portable fire extinguishers upon meeting the following requirements.

(a) The applicant for a permit to install, inspect, repair, recharge, service or test portable fire extinguishers has submitted a completed permit application form acceptable to the Commissioner.

(b) The applicant for a permit to install, inspect, repair, recharge, service or test portable fire extinguishers has paid an annual permit fee of twenty-five dollars ($25.00) and a one time non-refundable filing fee of twenty-five dollars ($25.00) to the Commissioner if the applicant is a new employee of the firm.

(c) The applicant for a permit to install, inspect, repair, recharge, service or test portable fire extinguishers has submitted evidence of employment by a firm properly licensed to install, inspect, service and test portable fire extinguishers.

(d) The applicant for a permit to install, inspect, repair, recharge, service or test portable fire extinguishers has submitted to the Commissioner the following required for processing of the permit:

1. A current color headshot digital photograph, taken with a three (3) Megapixel camera or better, and saved at the lowest resolution available in a jpeg or jpg format.

2. A completed signature form attached to the application containing three (3) individual signatures of the applicant within the designated areas. The signatures shall be a true representation of the applicant’s normal signature and shall be in black ink using a medium point pen. Fine point pens shall not be acceptable.

(e) The applicant for a permit to install, inspect, repair, recharge, service or test portable fire extinguishers has submitted to the Commissioner evidence of compliance with one of the following.

1. Certification as a Portable Fire Extinguisher Technician by the National Association of Fire Equipment Distributors (NAFED); or,

2. Certification or testing by other nationally recognized organizations as deemed appropriate and acceptable by the Commissioner; or,

3. Current certification from the manufacturer of the portable fire extinguisher denoting the portable fire extinguisher and areas in which the applicant has been successfully trained and certified.
(f) Nothing shall preclude the Commissioner from verifying such evidence of
notification, certification or testing as required in subparagraph (e).


120-3-23-.06 Requirements for Pre-Engineered Kitchen or Restaurant Fire Suppression System License.

(1) A firm may obtain a license to install, inspect, repair, recharge, service or test pre-engineered kitchen or restaurant fire suppression systems upon meeting the following requirements:

(a) The applicant for a license to install, inspect, service and test pre-engineered kitchen or restaurant fire suppression systems has completed an application form acceptable to the Commissioner.

(b) The applicant for a license to install, inspect, service and test pre-engineered kitchen or restaurant fire suppression systems has paid an annual license fee of fifty dollars ($50.00) and a one time non-refundable filing fee of fifty dollars ($50.00) to the Commissioner.

(c) The applicant for a license to install, inspect, service or test pre-engineered kitchen or restaurant fire suppression systems has submitted evidence of the firm’s registration as a current Georgia Corporation.

(d) The applicant for a license to install, inspect, service and test pre-engineered kitchen or restaurant fire suppression systems has submitted to the Commissioner a certificate of liability insurance listing the physical address of the business that provides proof of a valid comprehensive liability insurance policy purchased from an insurer or surplus lines broker authorized to do business in Georgia. The certificate of liability insurance shall list the Insurance Commissioner as the certificate holder to the address of the Safety Fire Division, 2 Martin Luther King Drive, 620 West Tower, Atlanta, GA 30334. The coverage must include bodily injury and property damage, products liability, completed operations, and contractual liability. The minimum amount of said coverage shall be one-million dollars ($1,000,000.00), provided, however, the amount of insurance required may be higher if so specified by the Commissioner. An insurer which provides such coverage shall notify the Commissioner of any change in coverage.

(e) The applicant for a license to install, inspect, service and test pre-engineered kitchen or restaurant fire suppression systems has submitted to the State Fire Marshal’s Office the following:

1. A letter on company letter head indicating the areas the company intends to provide services.

2. A minimum of three (3) samples of all service tags, maintenance labels, test labels, non-compliance tags and high pressure cylinder stamps to be used by the company as indicated by the above service letter received, meeting the requirements of Rule 120-3-23-.14. Where stamps are allowed to utilized, ink stamped impressions showing the applicants DOT (RIN)
number shall be submitted with a copy of the firm’s DOT approvals and renewals. Tags and labels may be printed and established for any period of time. However, after each printing, a minimum of three newly printed sample tags or labels and collars must be forwarded to the State Fire Marshal’s office as indicated in this paragraph and under Rule 120-3-23-.14.

(f) The applicant for a license to install, inspect, service or test pre-engineered kitchen or restaurant fire suppression systems has submitted to the Commissioner evidence of compliance with one of the following:

1. The applicant has maintained a valid permit issued by the Commissioner to install, inspect, service or test pre-engineered kitchen or restaurant fire suppression systems for a minimum of a three year period; or,

2. Proof of one full time employee of the firm that has maintained a valid permit issued by the Commissioner to install, inspect, service or test pre-engineered kitchen or restaurant fire suppression systems for a minimum of a three year period.

Exception to (f): Applicants that meet the provisions of subparagraph (g)1 or (g)6 denoted below.

(g) The applicant for a license to install, inspect, service or test pre-engineered kitchen or restaurant fire suppression systems has submitted to the Commissioner evidence of compliance with one of the following:

1. Current certification from the manufacturer of the pre-engineered kitchen or restaurant fire suppression system denoting the specific system and areas in which the applicant has been successfully trained and certified; or,

2. Notification from the National Institute of Certification in Engineering Technologies (NICET) denoting the successful completion of Level III, Technician certification exam requirements for Special Hazards Suppression Systems; or,

3. Current certification as a Pre-Engineered Kitchen Fire Extinguishing System Technician by the National Association of Fire Equipment Distributors (NAFED); or,

4. Current certification or testing by other nationally recognized organizations as deemed appropriate and acceptable by the Commissioner; or,

5. Proof of one full time employee of the firm with documentation of current certification as a Pre-Engineered Kitchen Fire Extinguishing System Technician by the National Association of Fire Equipment Distributors (NAFED); or,

6. Proof of one full time employee of the firm with documentation of current certification from the manufacturer of the pre-engineered kitchen or restaurant fire suppression system denoting the specific system and areas in which the full time employee has been successfully trained and certified; or,

7. Proof of one full time employee of the firm with documentation of notification from the National Institute of Certification in Engineering Technologies (NICET) denoting the successful completion of Level III, Technician certification exam requirements for Special Hazards Suppression Systems; or,
8. Proof of one full time employee of the firm with documentation of current certification or testing by other nationally recognized organizations as deemed appropriate and acceptable by the Commissioner.

(h) An inspection by means as determined by the Commissioner has determined that the minimum equipment listed below for the activities the applicant requested to be licensed to perform was present at the service location and/or in each mobile service vehicle utilized by the firm.

1. Proper wrenches with non-serrated jaws or strap wrenches.

2. Non-serrated needle nose pliers or valve puller.

3. Inspection light suitable for internal inspection of pre-engineered kitchen or restaurant fire suppression system cylinders.

4. Accurate weighing scales in pound increments for pre-engineered kitchen or restaurant fire suppression system cylinders inspection and filling.

5. Accurate weighing scales in ounce increments for pre-engineered kitchen or restaurant fire suppression system cartridge inspection and/or filling.

6. Fixed vise appropriately sized for its intended use.

7. A supply of extinguishing agent(s) or compatibly listed agent(s) appropriate for the types of pre-engineered kitchen or restaurant fire suppression systems the firm requests to fill, and facilities for the proper storage of extinguishing agents as set forth by the specifications from the agent manufacturer.

8. Commercial dry nitrogen supply with a dew point of -60°F (-51°C) or lower (CGA nitrogen specification G10.1, grades D through P) and pressure regulator with supply and regulated pressure gages calibrated and suitable for properly pressurizing pre-engineered kitchen or restaurant fire suppression system.

9. Equipment shall be on hand at the stationary facility location and each service vehicle for leak testing pressurized pre-engineered kitchen or restaurant fire suppression system cylinders. Use of a spray bottle containing a soap solution for leak testing pressurized system cylinders or their installations is permitted.

10. A supply of adapters, fittings, tools and equipment required for properly servicing, repairing, maintaining and or recharging all systems the firm solicits or accepts for service, repair, maintenance or recharge. These needs shall be based on the service or recharge specifications of the pre-engineered kitchen or restaurant fire suppression system manufacturer and is not intended to prohibit the use of compatibly listed parts meeting the specifications of the pre-engineered kitchen or restaurant fire suppression system manufacturer.

11. Inventory of manufacturer or compatibly listed spare parts to include system detector and control parts as applicable for all pre-engineered kitchen or restaurant fire suppression systems the firm solicits or accepts for service, repair, maintenance or recharge based on the service or recharge specifications of the systems manufacturer.
12. A copy of the applicable standards of the National Fire Protection Association currently adopted by the Commissioner, and copies of installation, service and maintenance manuals from the manufacturer of each make or brand of pre-engineered kitchen or restaurant fire suppression system the firm installs, services, recharges, repairs, or maintains.

13. A supply of required service, maintenance and test tags meeting the provisions of Rule 120-3-23-.14 of this Chapter.


15. Appropriate replacement cylinders for exchange if pre-engineered kitchen or restaurant fire suppression system cylinders are removed for service.

(i) If the applicant includes in the request for a license the request for hydrostatic testing of low pressure DOT or non-DOT regulated pre-engineered kitchen or restaurant fire suppression system cylinders, in addition to the appropriate minimum equipment listed in subparagraphs (h)1-15 the applicant must possess low pressure hydro testing equipment as follows:

1. Appropriate, hydrostatic test equipment for low-pressure cylinders as well as manuals in accordance with DOT and the applicable NFPA Standards.

2. Adequate safety cage for hydrostatic testing of low pressure pre-engineered kitchen or restaurant fire suppression system cylinders in accordance with DOT requirements and the applicable NFPA Standards.

3. Low-pressure hydrostatic test labels for DOT or non-DOT regulated pre-engineered kitchen or restaurant fire suppression system cylinders containing at least the minimum information required by paragraph (5) of Rule 120-3-23-.14 of this Chapter.

Exception to (i): The provisions in subparagraph (i) shall not apply to a primary firm that accepts low-pressure pre-engineered kitchen or restaurant fire suppression system cylinders for hydrostatic testing by a secondary firm which is licensed and equipped to provide this service. The secondary firm actually hydrostatically testing the cylinder must properly label the cylinder in conformance with paragraph (5) of Rule 120-3-23-.14 of this Chapter.

(j) If the applicant includes in the request for a license for the hydrostatic testing of high-pressure DOT regulated pre-engineered kitchen or restaurant fire suppression system cylinders, in addition to the appropriate minimum equipment listed in subparagraphs (h)1-15, the applicant must submit with the application a copy of its DOT approvals and renewals.

Exception: The provisions in subparagraph (j) shall not apply to a primary firm that accepts high-pressure pre-engineered kitchen or restaurant fire suppression system cylinders for hydrostatic testing by firm which is licensed and equipped to provide this service. The firm actually hydrostatically testing the cylinder must properly stamp the cylinder with their current DOT (RIN) number when required by and in conformance with DOT regulations.

(k) Nothing shall preclude the Commissioner from verifying by an announced or unannounced re-inspection of the service location and/or in each mobile service vehicle utilized by the firm that such equipment listed and required in subparagraphs (h) through (j) exists and is readily available. The Commissioner may give the registered agent of the firm up to 30 days as deemed appropriate by him/her to correct any deficiencies discovered by such inspection.
Furthermore, nothing shall preclude the Commissioner from verifying such evidence of notification, certification or testing as required in subparagraph (g) and experience as required in subparagraph (f).

(2) Any license issued under the provisions of subparagraph (g)1 or subparagraph (g)6 due to certification received from the manufacturer shall be considered a restricted license to only allow the firm and the permit holder(s) to install, inspect, service and test those pre-engineered kitchen or restaurant fire suppression systems whom certification is received and filed with the Commissioner. Such restricted license shall not constitute any additional approvals as a license for the installation, inspection servicing or testing of any other pre-engineered kitchen or restaurant fire suppression system. In addition, such license will automatically restrict the firm’s permit applicant(s) and permit holder(s) activities operating under the firm’s license regardless of their qualifications.


120-3-23-.07 Requirements for Pre-Engineered Kitchen or Restaurant Fire Suppression System Technician Permit.

(1) An individual may obtain a permit to install, inspect, repair, recharge, service or test pre-engineered kitchen or restaurant fire suppression systems upon meeting the following requirements:

(a) The applicant for a permit to install, inspect, repair, recharge, service or test pre-engineered kitchen or restaurant fire suppression systems has submitted a completed permit application form acceptable to the Commissioner.

(b) The applicant for a permit to install, inspect, repair, recharge, service, or test pre-engineered kitchen or restaurant fire suppression systems has paid an annual permit of twenty-five dollars ($25.00) and a one time non-refundable filing fee of twenty-five dollars ($25.00) to the Commissioner if the applicant is a new employee of the firm.

(c) The applicant for a permit to install, inspect, repair, recharge, service or test pre-engineered kitchen or restaurant fire suppression systems has submitted evidence of employment by a firm properly licensed to install, inspect, service and test pre-engineered kitchen fire suppression systems.

(d) The applicant for a permit to install, inspect, repair, recharge, service or test pre-engineered kitchen or restaurant fire suppression systems has submitted to the Commissioner the following required for processing of the permit:

1. A current color headshot digital photograph, taken with a three (3) Megapixel camera or better, and saved at the lowest resolution available in a jpeg or jpg format.

2. A completed signature form attached to the application containing three (3) individual signatures of the applicant within the designated areas. The signatures shall be a true representation of the applicant’s normal signature and shall be in black ink using a medium point pen. Fine point pens shall not be acceptable.
(e) The applicant for a permit to install, inspect, repair, recharge, service or test pre-engineered kitchen or restaurant fire suppression systems has submitted to the Commissioner evidence of compliance with one of the following:

1. Current certification from the manufacturer of the pre-engineered kitchen or restaurant fire suppression system denoting the specific system and areas in which the applicant has been successfully trained and certified; or,

2. Notification from the National Institute of Certification in Engineering Technologies (NICET) denoting the successful completion of Level II, Technician certification exam requirements for Special Hazards Suppression Systems; or,

3. Current certification as a Pre-Engineered Kitchen Fire Extinguishing System Technician by the National Association of Fire Equipment Distributors (NAFED); or,

4. Current certification or testing by other nationally recognized organizations as deemed appropriate and acceptable by the Commissioner,

(f) Nothing shall preclude the Commissioner from verifying such evidence of notification, certification or testing as required in subparagraph (e).

(2) Any permit issued under the provisions of subparagraph (e)1 due to certification received from the manufacturer shall be considered a restricted permit to only allow the firm’s permit holder(s) to install, inspect, service and test those pre-engineered kitchen or restaurant fire suppression systems whom certification is received and filed with the Commissioner under the firm’s license. Such restricted permit shall not constitute any additional approvals as a permit for the installation, inspection, servicing or testing of any other pre-engineered kitchen or restaurant fire suppression system regardless of the permit holder’s qualifications.


120-3-23-.08 Requirements for Pre-Engineered Industrial Fire Suppression System License.

(1) A firm may obtain a license to install, inspect, repair, recharge, service or test pre-engineered industrial fire suppression systems upon meeting the following requirements:

(a) The applicant for a license to install, inspect, service and test pre-engineered industrial fire suppression systems has completed an application form acceptable to the Commissioner.

(b) The applicant for a license to install, inspect, service and test pre-engineered industrial fire suppression systems has paid an annual license fee of fifty dollars ($50.00) and a one time non-refundable filing fee of fifty dollars ($50.00) to the Commissioner.

(c) The applicant for a license to install, inspect, service and test pre-engineered industrial fire suppression systems has submitted evidence of the firm’s registration as a current Georgia Corporation.
(d) The applicant for a license to install, inspect, service and test pre-engineered industrial fire suppression systems has submitted to the Commissioner a certificate of liability insurance listing the physical address of the business that provides proof of a valid comprehensive liability insurance policy purchased from an insurer or surplus lines broker authorized to do business in Georgia. The certificate of liability insurance shall list the Insurance Commissioner as the certificate holder to the address of the Safety Fire Division, 2 Martin Luther King Drive, 620 West Tower, Atlanta, GA 30334. The coverage must include bodily injury and property damage, products liability, completed operations, and contractual liability. The minimum amount of said coverage shall be one-million dollars ($1,000,000.00), provided, however, the amount of insurance required may be higher if so specified by the Commissioner. An insurer which provides such coverage shall notify the Commissioner of any change in coverage.

(e) The applicant for a license to install, inspect, service and test pre-engineered industrial fire suppression systems has submitted to the State Fire Marshal’s Office the following:

1. A letter on company letterhead indicating the areas the company intends to provide services.

2. A minimum of three (3) samples of all service tags, maintenance labels, test labels, non-compliance tags and high pressure cylinder stamps to be used by the company as indicated by the above service letter received, meeting the requirements of Rule 120-3-23-.14. Where stamps are allowed to be utilized, ink stamped impressions showing the applicants DOT (RIN) number shall be submitted with a copy of the firm’s DOT approvals and renewals. Tags and labels may be printed and established for any period of time. However, after each printing, a minimum of three newly printed sample tags and labels must be forwarded to the State Fire Marshal’s office as indicated in this paragraph and under Rule 120-3-23-.14.

(f) The applicant for a license to install, inspect, service or test pre-engineered industrial fire suppression systems has submitted to the Commissioner evidence of compliance with one of the following:

1. The applicant has maintained a valid permit issued by the Commissioner to install, inspect, service or test pre-engineered industrial fire suppression systems for a minimum of a three year period; or,

2. Proof of one full time employee of the firm that has maintained a valid permit issued by the Commissioner to install, inspect, service or test pre-engineered industrial fire suppression systems for a minimum of a three year period.

Exception to (f): Applicants that meet the provisions of subparagraph (g)1 or subparagraph (g)6 denoted below.

(g) The applicant for a license to install, inspect, service and test pre-engineered industrial fire suppression systems has submitted to the Commissioner evidence of compliance with the following:

1. Current certification from the manufacturer of the pre-engineered industrial fire suppression system denoting the specific system and areas in which the applicant has been successfully trained and certified; or,
2. Notification from the National Institute of Certification in Engineering Technologies (NICET) denoting the successful completion of Level III, Technician certification exam requirements for Special Hazards Suppression Systems; or,

3. Current certification as a Pre-Engineered Industrial Fire Extinguishing System Technician by the National Association of Fire Equipment Distributors (NAFED); or,

4. Current certification or testing by other nationally recognized organizations as deemed appropriate and acceptable by the Commissioner; or,

5. Proof of one full time employee of the firm with documentation of current certification as a Pre-Engineered Industrial Fire Extinguishing System Technician by the National Association of Fire Equipment Distributors (NAFED); or,

6. Proof of one full time employee of the firm with documentation of current certification from the manufacturer of the pre-engineered industrial fire suppression system denoting the specific system and areas in which the full time employee has been successfully trained and certified; or,

7. Proof of one full time employee of the firm with documentation of notification from the National Institute of Certification in Engineering Technologies (NICET) denoting the successful completion of Level III, Technician certification exam requirements for Special Hazards Suppression Systems; or,

8. Proof of one full time employee of the firm with documentation of current certification or testing by other nationally recognized organizations as deemed appropriate and acceptable by the Commissioner.

(h) An inspection by means as determined by the Commissioner has determined that the minimum equipment listed below for the activities the applicant requested to be licensed to perform was present at the service location and/or in each mobile service vehicle utilized by the firm.

1. Proper wrenches with non-serrated jaws or strap wrenches.

2. Non-serrated needle nose pliers or valve puller.

3. Inspection light suitable for internal inspection of pre-engineered industrial fire suppression system cylinders.

4. Accurate weighing scales in pound increments for pre-engineered industrial fire suppression system cylinder inspection and filling.

5. Accurate weighing scales in ounce increments for pre-engineered industrial fire suppression system cartridge inspection and/or filling.

6. Fixed vise appropriately sized for its intended use.

7. A supply of extinguishing agent(s) or compatibly listed agent(s) appropriate for the types of pre-engineered industrial fire suppression systems the firm requests to fill, and facilities
for the proper storage of extinguishing agents as set forth by the specifications from the agent manufacturer.

8. Commercial dry nitrogen supply with a dew point of -60°F (-51°C) or lower (CGA nitrogen specification G10.1, grades D through P) and pressure regulator with supply and regulated pressure gages calibrated and suitable for properly pressurizing pre-engineered industrial fire suppression system.

9. Equipment, which allows for the complete immersion of a cylinder, shall be on hand at the stationary facility location for leak testing pressurized pre-engineered industrial fire suppression system cylinders. Service vehicles may use a spray bottle containing a soap solution for leak testing pressurized system cylinders or their installations.

10. A supply of adapters, fittings, tools and equipment required for properly servicing, repairing, maintaining and or recharging all pre-engineered industrial fire suppression systems the firm solicits or accepts for service, repair, maintenance or recharge. These needs shall be based on the service or recharge specifications of the pre-engineered industrial fire suppression system manufacturer and is not intended to prohibit the use of compatibly listed parts meeting the specifications of the pre-engineered industrial fire suppression system manufacturer.

11. Inventory of manufacturer or compatibly listed spare parts to include system detector and control parts as applicable for all pre-engineered industrial fire suppression systems the firm solicits or accepts for service, repair, maintenance or recharge based on the service or recharge specifications of the systems manufacturer.

12. A copy of the applicable standards of the National Fire Protection Association currently adopted by the Commissioner, and copies of installation, service and maintenance manuals from the manufacturer of each make or brand of pre-engineered industrial fire suppression system the firm installs, services, recharges, repairs, or maintains.

13. A supply of required service, maintenance and test tags meeting the provisions of Rule 120-3-23-.14 of this Chapter.


15. Appropriate replacement cylinders for exchange if pre-engineered industrial fire suppression system cylinders are removed for service.

   (i) If the applicant includes in the request for a license the request for hydrostatic testing of low pressure DOT or non-DOT regulated pre-engineered industrial fire suppression system cylinders, in addition to the appropriate minimum equipment listed in subparagraphs (h)1-15, the applicant must possess low pressure hydrostatic testing equipment as follows:

   1. Appropriate, hydrostatic test equipment for low-pressure cylinders as well as manuals in accordance with DOT and the applicable NFPA Standards.

   2. Approved drying method for low-pressure pre-engineered industrial fire suppression system cylinders after the hydrostatic test in accordance with DOT requirements and the applicable NFPA Standards.
3. Adequate safety cage for hydrostatic testing of low pressure pre-engineered industrial fire suppression system cylinders in accordance with DOT requirements and the applicable NFPA Standards.

4. Low-pressure hydrostatic test labels for DOT or non-DOT regulated pre-engineered industrial fire suppression system cylinders containing at least the minimum information required by Paragraph (5) of Rule 120-3-23-.14 of this Chapter.

Exception to (i): The provisions in subparagraph (i) shall not to apply to a primary firm that accepts low-pressure pre-engineered industrial fire suppression system cylinders for hydrostatic testing by a secondary firm which is licensed and equipped to provide this service. The secondary firm actually hydrostatically testing the pre-engineered industrial fire suppression system cylinder must properly label the cylinder in conformance with paragraph (5) of Rule 120-3-23-.14 of this Chapter. The primary firm must properly tag the pre-engineered industrial fire suppression system after proper inspection and maintenance is performed.

(j) If the applicant includes in the request for a license for the hydrostatic testing of high-pressure DOT regulated pre-engineered industrial fire suppression system cylinders, in addition to the appropriate minimum equipment in listed in listed in subparagraphs (h)1-15, the applicant must submit with the application a copy of its DOT approvals and renewals.

Exception: The provision in subparagraph (j) shall not apply to a primary firm that accepts high-pressure pre-engineered industrial fire suppression system cylinders for hydrostatic testing by a secondary firm which is licensed and equipped to provide this service. The secondary firm actually hydrostatically testing the pre-engineered industrial fire suppression system cylinder must properly stamp the cylinder with their current DOT (RIN) number when required by and in conformance with this Chapter and DOT regulations.

(k) If the applicant includes in the request for a license activities that involve the transfer of clean agent pre-engineered industrial fire suppression agents, in addition to the minimum equipment listed in subparagraphs (h)1-15, the applicant must have the following equipment:

1. Listed clean agent filling equipment/pumping station and/or closed recovery system at the clean agent recharge location only for each type of clean agent being utilized.

2. Chemical supply tank(s) for each type of clean agent extinguisher being serviced.

Exception to (k): The provisions in (k) shall not apply to the primary firm that accepts clean agent pre-engineered industrial fire suppression system cylinders for recharge by a secondary firm which is licensed and equipped to provide this service. The secondary firm actually recharging and servicing the pre-engineered industrial fire suppression system cylinders must properly install a service collar onto the pre-engineered industrial fire suppression system cylinders in conformance with paragraph (5) of Rule 120-3-23-.14 of this Chapter. The primary firm must tag the pre-engineered industrial fire suppression system cylinders with their company tag in conformance with Rule 120-3-23-.14 of this Chapter after conducting a proper maintenance inspection.

(l) If the applicant includes in the request for a license the service, maintenance, repair or recharge of CO₂ pre-engineered fire suppression systems the following equipment shall be provided at the service location(s) in addition to the appropriate minimum equipment listed in subparagraphs (h)1-15, the applicant must have the following equipment:
1. CO₂ cascade system for proper filling of CO₂ pre-engineered industrial fire suppression system cylinders; or

2. An approved electric pump system for proper filling of CO₂ pre-engineered industrial fire suppression system cylinders; or

3. An approved pneumatic pump system for proper filling of CO₂ pre-engineered industrial fire suppression system cylinders; or

4. An alternate system for proper filling of CO₂ pre-engineered industrial fire suppression system cylinders based on new technology may be used provided the level of safety prescribed by the appropriate standard is not lowered and the system is approved by the Commissioner after being evaluated.

5. Approved drying method for low-pressure pre-engineered industrial fire suppression system cylinders after the hydrostatic test in accordance with DOT requirements and the applicable NFPA Standards.

6. Equipment shall be on hand at the stationary facility location and each service vehicle for leak testing pressurized pre-engineered industrial fire suppression system cylinders. Use of a spray bottle containing a soap solution for leak testing pressurized pre-engineered industrial fire suppression system cylinders is permitted.

(Exception to (l): The provisions in subparagraph (l) shall not apply to a primary firm that accepts CO₂ pre-engineered industrial fire suppression system cylinders for recharge by a secondary firm which is licensed and equipped to provide this service provided the primary firm tags the CO₂ fire extinguisher after conducting a proper maintenance inspection on the CO₂ pre-engineered industrial fire suppression system cylinders.

(m) Nothing shall preclude the Commissioner from verifying by an announced or unannounced re-inspection of the service location and/or in each mobile service vehicle utilized by the firm that such equipment listed and required in subparagraphs (g) through (k) exists and is readily available. The Commissioner may give the registered agent of the firm up to 30 days as deemed appropriate by him/her to correct any deficiencies discovered by such inspection. Furthermore, nothing shall preclude the Commissioner from verifying such evidence of notification, certification or testing as required in subparagraph (g) and experience as required in subparagraph (f).

(2) Any license issued under the provisions of subparagraph (g)1 or subparagraph (g)6 due to certification received from the manufacturer shall be considered a restricted license to only allow the firm and the permit holder(s) to install, inspect, service and test those pre-engineered industrial fire suppression systems whom certification is received and filed with the Commissioner. Such restricted license shall not constitute any additional approvals as a license for the installation, inspection servicing or testing of any other pre-engineered industrial fire suppression system. In addition, such license will automatically restrict the firm’s permit applicant(s) and permit holder(s) activities operating under the firm’s license regardless of their qualifications.

120-3-23-.09 Requirements for Pre-Engineered Industrial Fire Suppression System Technician Permit.

(1) An individual may obtain a permit to install, inspect, repair, recharge, service or test pre-engineered industrial fire suppression system upon meeting the following requirements:

(a) The applicant for a permit to install, inspect, repair, recharge, service or test pre-engineered industrial fire suppression systems has submitted a completed permit application form acceptable to the Commissioner.

(b) The applicant for a permit to install, inspect, repair, recharge, service, or test pre-engineered industrial fire suppression systems has paid an annual permit of twenty-five dollars ($25.00) and a one time non-refundable filing fee of twenty-five dollars ($25.00) to the Commissioner if the applicant is a new employee of the firm.

(c) The applicant for a permit to install, inspect, repair, recharge, service or test pre-engineered industrial fire suppression systems has submitted evidence of employment by a firm properly licensed to install, inspect, service and test pre-engineered industrial fire suppression systems.

(d) The applicant for a permit to install, inspect, repair, recharge, service or test pre-engineered industrial fire suppression systems has submitted to the Commissioner the following required for processing of the permit:

1. A current color headshot digital photograph, taken with a three (3) Megapixel camera or better, and saved at the lowest resolution available in a jpeg or jpg format.

2. A completed signature form attached to the application containing three (3) individual signatures of the applicant within the designated areas. The signatures shall be a true representation of the applicant’s normal signature and shall be in black ink using a medium point pen. Fine point pens shall not be acceptable.

(e) The applicant for a permit to install, inspect, repair, recharge, service or test pre-engineered industrial fire suppression systems has submitted to the Commissioner evidence of compliance with one of the following:

1. Current certification from the manufacturer of the pre-engineered industrial fire suppression system denoting the specific system and areas in which the applicant has been successfully trained and certified.

2. Notification from the National Institute of Certification in Engineering Technologies (NICET) denoting the successful completion of Level II, Technician certification exam requirements for Special Hazards Suppression Systems.

3. Current certification as a Pre-Engineered Industrial Fire Extinguishing System Technician by the National Association of Fire Equipment Distributors (NAFED).

4. Current certification or testing by other nationally recognized organizations as deemed appropriate and acceptable by the Commissioner.
(f) Nothing shall preclude the Commissioner from verifying such evidence of notification, certification or testing as required in subparagraph (e).

(2) Any permit issued under the provisions of subparagraph (e) due to certification received from the manufacturer shall be considered a restricted permit to only allow the firm’s permit holder(s) to install, inspect, service and test those pre-engineered industrial fire suppression systems whom certification is received and filed with the Commissioner under the firm’s license. Such restricted permit shall not constitute any additional approvals as a permit for the installation, inspection servicing or testing of any other pre-engineered industrial fire suppression system regardless of the permit holder’s qualifications.


120-3-23-.10 Requirements for Engineered Special Hazard Fire Suppression System License.

(1) A firm may obtain a license to install, inspect, repair, recharge, service or test engineered special hazard fire suppression systems upon meeting the following requirements:

(a) The applicant for a license to install, inspect, service and test engineered special hazard fire suppression systems has completed an application form acceptable to the Commissioner.

(b) The applicant for a license to install, inspect, service and test engineered special hazard fire suppression systems has paid an annual license fee of fifty dollars ($50.00) and a one time non-refundable filing fee of fifty dollars ($50.00) to the Commissioner.

(c) The applicant for a license to install, inspect, service and test engineered special hazard fire suppression systems has submitted evidence of the firm’s registration as a current Georgia Corporation.

(d) The applicant for a license to install, inspect, service and test engineered special hazard fire suppression systems has submitted to the Commissioner a certificate of liability insurance listing the physical address of the business that provides proof of a valid comprehensive liability insurance policy purchased from an insurer or surplus lines broker authorized to do business in Georgia. The certificate of liability insurance shall list the Insurance Commissioner as the certificate holder to the address of the Safety Fire Division, 2 Martin Luther King Drive, 620 West Tower, Atlanta, GA 30334. The coverage must include bodily injury and property damage, products liability, completed operations, and contractual liability. The minimum amount of said coverage shall be one-million dollars ($1,000,000.00), provided, however, the amount of insurance required may be higher if so specified by the Commissioner. An insurer which provides such coverage shall notify the Commissioner of any change in coverage.

(e) The applicant for a license to install, inspect, service and test engineered special hazard fire suppression systems has submitted to the State Fire Marshal’s Office the following:

1. A letter on company letter head indicating the areas the company intends to provide services.
2. A minimum of three (3) samples of all service tags, maintenance labels, test labels, non-compliance tags and high pressure cylinder stamps to be used by the company as indicated by the above service letter received, meeting the requirements of Rule 120-3-23-.14. Where stamps are allowed to utilized, ink stamped impressions showing the applicants DOT (RIN) number shall be submitted with a copy of the firm’s DOT approvals and renewals. Tags and labels may be printed and established for any period of time. However, after each printing, a minimum of three newly printed sample tags and labels must be forwarded to the State Fire Marshal’s office as indicated in this paragraph and under Rule 120-3-23-.14.

(f) The applicant for a license to install, inspect, service or test engineered industrial fire suppression systems has submitted to the Commissioner evidence of compliance with one of the following:

1. The applicant has maintained a valid permit issued by the Commissioner to install, inspect, service or test engineered industrial fire suppression systems for a minimum of a three year period; or,

2. Proof of one full time employee of the firm that has maintained a valid permit issued by the Commissioner to install, inspect, service or test engineered industrial fire suppression systems for a minimum of a three year period.

Exception to (f): Applicants that meet the provisions of subparagraph (g)1 or subparagraph (g)7 denoted below.

(g) The applicant for a license to install, inspect, service and test engineered special hazard fire suppression systems has submitted to the Commissioner evidence of compliance with one of the following:

1. Current certification from the manufacturer of the engineered special hazard fire suppression system denoting the specific system and areas in which the applicant has been successfully trained and certified.

2. Notification from the National Institute of Certification in Engineering Technologies (NICET) denoting certification at or above Level IV in Special Hazards Suppression Systems.

3. Current certification or testing by other nationally recognized organizations as deemed appropriate and acceptable by the Commissioner; or,

4. Notification from the National Institute of Certification in Engineering Technologies (NICET) denoting the successful completion of Level III, Technician certification exam requirements for Special Hazards Suppression Systems and has maintained a current license for the past five years.

5. Proof of one full time employee of the firm with documentation of current certification from the manufacturer of the engineered special hazard fire suppression system denoting the specific system and areas in which the full time employee has been successfully trained and certified.
6. Proof of one full time employee of the firm with documentation of notification from the National Institute of Certification in Engineering Technologies (NICET) denoting certification at or above Level IV in Special Hazards Suppression Systems.

7. Proof of one full time employee of the firm with documentation of current certification or testing by other nationally recognized organizations as deemed appropriate and acceptable by the Commissioner.

8. Proof of one full time employee of the firm with documentation of notification from the National Institute of Certification in Engineering Technologies (NICET) denoting the successful completion of Level III, Technician certification exam requirements for Special Hazards Suppression Systems and has maintained a current license for the past five years.

(h) An inspection by means as determined by the Commissioner has determined that the minimum equipment listed below for the activities the applicant requested to be licensed to perform was present at the service location and/or in each mobile service vehicle utilized by the firm.

1. Proper wrenches with non-serrated jaws or strap wrenches.

2. Non-serrated needle nose pliers or valve puller.

3. Inspection light suitable for internal inspection of engineered special hazard fire suppression system cylinders.

4. Accurate weighing scales in pounds increments for engineered special hazard fire suppression system cylinder inspection and filling.

5. Accurate weighing scales in ounce increments for engineered special hazard fire suppression system cartridge inspection and/or filling.

6. Fixed vise appropriately sized for its intended use.

7. A supply of extinguishing agent(s) or compatibly listed agent(s) appropriate for the types of engineered special hazard fire suppression systems the firm requests to fill, and facilities for the proper storage of extinguishing agents as set forth by the specifications from the agent manufacturer.

8. Commercial dry nitrogen supply with a dew point of -60°F (-51°C) or lower (CGA nitrogen specification G10.1, grades D through P) and pressure regulator with supply and regulated pressure gages calibrated and suitable for properly pressurizing engineered special hazard fire suppression system.

9. Equipment shall be on hand at the stationary facility location for leak testing pressurized non-CO₂ engineered special hazard fire suppression system cylinders. A leak detector is acceptable. In addition, a spray bottle containing a soap solution for leak testing pressurized system cylinders or their installations.

10. A supply of adapters, fittings, tools and equipment required for properly servicing, repairing, maintaining and or recharging all engineered special hazard fire suppression systems the firm solicits or accepts for service, repair, maintenance or recharge. These needs shall be
based on the service or recharge specifications of the engineered special hazard fire suppression system manufacturer and is not intended to prohibit the use of compatibly listed parts meeting the specifications of the engineered special hazard fire suppression system manufacturer.

11. Closed recovery system(s) and storage to remove and store dry chemicals and/or clean agent where required by the manufacturer from engineered special hazard fire suppression system cylinders during servicing.

12. Inventory of manufacturer or compatibly listed spare parts to include system detector and control parts as applicable for all engineered special hazard fire suppression systems the firm solicits or accepts for service, repair, maintenance or recharge based on the service or recharge specifications of the systems manufacturer.

13. A copy of the applicable standards of the National Fire Protection Association currently adopted by the Commissioner, and copies of installation, service and maintenance manuals from the manufacturer of each make or brand of engineered special hazard fire suppression system the firm installs, services, recharges, repairs, or maintains.

14. A supply of required service, maintenance and test tags meeting the provisions of Rule 120-3-23-.14 of this Chapter.

15. Pipe threader and associated tools and dies.

16. Appropriate replacement cylinders for exchange if engineered special hazard fire suppression system cylinders are removed for service.

   (i) If the applicant includes in the request for a license the request for hydrostatic testing of low pressure DOT or non-DOT regulated engineered special hazard fire suppression system cylinders, in addition to the appropriate minimum equipment listed in subparagraphs (h)1-16, the applicant must possess low pressure hydro testing equipment as follows:

   1. Appropriate, hydrostatic test equipment for low-pressure cylinders as well as manuals in accordance with DOT and the applicable NFPA Standards.

   2. Approved drying method for low-pressure engineered special hazard fire suppression system cylinders after the hydrostatic test in accordance with DOT requirements and the applicable NFPA Standards.

   3. Adequate safety cage for hydrostatic testing of low pressure engineered special hazard fire suppression system cylinders in accordance with DOT requirements and the applicable NFPA Standards.

   4. Low-pressure hydrostatic test labels for DOT or non-DOT regulated engineered special hazard fire suppression system cylinders containing at least the minimum information required by paragraph (5) of Rule 120-3-23-.14 of this Chapter.

Exception to (i): The provision in subparagraph (i) shall not to apply to a primary firm that accepts low-pressure engineered special hazard fire suppression system cylinders for hydrostatic testing by a secondary firm which is licensed and equipped to provide this service. The secondary firm actually hydrostatically testing the engineered special hazard fire suppression
system cylinder must properly label the cylinder in conformance with paragraph (5) of Rule 120-3-23-.14 of this Chapter.

(j) If the applicant includes in the request for a license for the hydrostatic testing of high-pressure DOT regulated engineered special hazard fire suppression system cylinders, in addition to the appropriate minimum equipment listed in subparagraphs (h)1-16, the applicant must submit with the application a copy of its DOT approvals and renewals.

Exception: The provision in subparagraph (j) shall not apply to a primary firm that accepts high-pressure engineered special hazard fire suppression system cylinders for hydrostatic testing by a secondary firm which is licensed and equipped to provide this service. The secondary firm actually hydrostatically testing the engineered special hazard fire suppression system cylinder must properly stamp the cylinder with their current DOT (RIN) number in conformance with this Chapter and DOT regulations.

(k) If the applicant includes in the request for a license activities that involve the transfer of clean agent engineered special hazard fire suppression agents, in addition to the minimum equipment listed in subparagraphs (h)1-16, the applicant must have the following equipment:

1. Listed clean agent filling equipment/pumping station and/or closed recovery system at the clean agent recharge location only for each type of clean agent being utilized.

2. Chemical supply tank(s) for each type of clean agent extinguisher being serviced.

Exception to (k): The provisions in (k) shall not apply to a primary firm that accepts Clean agent engineered special hazard fire suppression system cylinders for recharge by a secondary firm which is licensed and equipped to provide this service. The primary firm must properly tag the engineered special hazard fire suppression system cylinders with their company tag in conformance with Rule 120-3-23-.14 of this Chapter.

(l) If the applicant includes in the request for a license the service, maintenance, repair or recharge of CO₂ engineered special hazard fire suppression systems the following equipment shall be provided at the service location(s) in addition to the appropriate minimum equipment listed in subparagraphs (h)1-16, the applicant must have the following equipment:

1. CO₂ cascade system for proper filling of CO₂ engineered special hazard fire suppression system cylinders; or

2. An approved electric pump system for proper filling of CO₂ engineered special hazard fire suppression system cylinders; or

3. An approved pneumatic pump system for proper filling of CO₂ engineered special hazard fire suppression system cylinders; or

4. An alternate system for proper filling of CO₂ engineered special hazard fire suppression system cylinders based on new technology may be used provided the level of safety prescribed by the appropriate standard is not lowered and the system is approved by the Commissioner after being evaluated.

Exception to (l): The provisions in subparagraph (l) shall not apply to a primary firm that accepts CO₂ engineered special hazard fire suppression system cylinders for recharge by a secondary firm which is licensed and equipped to provide this service. The primary firm must
properly tag the engineered special hazard fire suppression system cylinders with their company tag in conformance with Rule 120-3-23-.14 of this Chapter.

(m) Nothing shall preclude the Commissioner from verifying by an announced or unannounced re-inspection of the service location and/or in each mobile service vehicle utilized by the firm that such equipment listed and required in subparagraphs (h) through (l) exists and is readily available. The Commissioner may give the registered agent of the firm up to 30 days as deemed appropriate by him/her to correct any deficiencies discovered by such inspection. Furthermore, nothing shall preclude the Commissioner from verifying such evidence of notification, certification or testing as required in subparagraph (g) and experience as required in subparagraph (f).

(2) Any license issued under the provisions of subparagraph (g)1 or subparagraph (g)5 due to certification received from the manufacturer shall be considered a restricted license to only allow the firm and the permit holder(s) to install, inspect, service and test those engineered special hazard fire suppression systems whom certification is received and filed with the Commissioner. Such restricted license shall not constitute any additional approvals as a license for the installation, inspection servicing or testing of any other engineered special hazard fire suppression system. In addition, such license will automatically restrict the firm’s permit applicant(s) and permit holder(s) activities operating under the firm’s license regardless of their qualifications.


120-3-23-.11 Requirements for Engineered Special Hazard Fire Suppression System Technician Permit.

(1) An individual may obtain a permit to install, inspect, repair, recharge, service or test engineered special hazard fire suppression systems upon meeting the following requirements:

(a) The applicant for a permit to install, inspect, repair, recharge, service or test engineered special hazard fire suppression systems has submitted a completed permit application form acceptable to the Commissioner.

(b) The applicant for a permit to install, inspect, repair, recharge, service, or test engineered special hazard fire suppression systems has paid an annual permit of twenty-five dollars ($25.00) and a one time non-refundable filing fee of twenty-five dollars ($25.00) to the Commissioner if the applicant is a new employee of the firm.

(c) The applicant for a permit to install, inspect, repair, recharge, service or test engineered special hazard fire suppression systems has submitted evidence of employment by a firm properly licensed to install, inspect, service and test engineered special hazard fire suppression systems.

(d) The applicant for a permit to install, inspect, repair, recharge, service or test engineered special hazard fire suppression systems has submitted to the Commissioner the following required for processing of the permit:
1. A current color headshot digital photograph, taken with a three (3) Megapixel camera or better, and saved at the lowest resolution available in a jpeg or jpg format.

2. A completed signature form attached to the application containing three (3) individual signatures of the applicant within the designated areas. The signatures shall be a true representation of the applicant’s normal signature and shall be in black ink using a medium point pen. Fine point pens shall not be acceptable.

(e) The applicant for a permit to install, inspect, repair, recharge, service or test engineered special hazard fire suppression systems has submitted to the Commissioner evidence of compliance with subparagraphs 1, 2, 3 or 4. Nothing shall preclude the Commissioner from verifying such evidence of certification or exam requirements.

1. Current certification from the manufacturer of the engineered special hazard fire suppression system denoting the specific system and areas in which the applicant has been successfully trained and certified; or,

2. Notification from the National Institute for Certification in Engineering Technologies (NICET) denoting certification at or above Level III in Special Hazards Suppression Systems; or,

3. Current certification or testing by other nationally recognized organizations as deemed appropriate and acceptable by the Commissioner; or,

4. Notification from the National Institute of Certification in Engineering Technologies (NICET) denoting the successful completion of Level II, Technician certification exam requirements for Special Hazards Suppression Systems and has maintained a current permit for the past five years.

(f) Nothing shall preclude the Commissioner from verifying such evidence of notification, certification or testing as required in subparagraph (e).

(2) Any permit issued under the provisions of subparagraph (e)1 due to certification received from the manufacturer shall be considered a restricted permit to only allow the firm’s permit holder(s) to install, inspect, service and test those engineered special hazard fire suppression systems whom certification is received and filed with the Commissioner under the firm’s license. Such restricted permit shall not constitute any additional approvals as a permit for the installation, inspection, servicing or testing of any other engineered special hazard fire suppression system regardless of the permit holder’s qualifications.


120-3-23-.12 Requirements for Technician Training Provisional Permit. To provide for a training program, an individual may obtain a provisional permit. Such permit shall not permit an individual to install, inspect, recharge, repair, service or test fire suppression systems or portable fire extinguishers without the direct and immediate supervision of a person whom is properly permitted by the Commissioner to install, inspect, recharge, repair, service or test fire suppression systems or portable fire extinguishers. A provisional permit may be issued to an applicant upon meeting the following requirements:
(a) The applicant for a provisional permit to install, inspect, repair, recharge, service or test portable fire extinguishers, pre-engineered kitchen fire suppression systems, pre-engineered industrial fire suppression systems and/or engineered special hazard fire suppression systems under the direct and immediate supervision of a person whom is properly permitted by the Commissioner has submitted a completed provisional permit application form acceptable to the Commissioner.

(b) The applicant for a provisional permit to install, inspect, repair, recharge, service or test portable fire extinguishers, pre-engineered kitchen fire suppression systems, pre-engineered industrial fire suppression systems and/or engineered special hazard fire suppression systems under the direct and immediate supervision of a person whom is properly permitted by the Commissioner has paid an annual permit of twenty-five dollars ($25.00) for each permit type and a one time non-refundable filing fee of twenty-five dollars ($25.00) to the Commissioner if the applicant is a new employee of the firm.

(c) The applicant for a provisional permit to install, inspect, repair, recharge, service or test portable fire extinguishers, pre-engineered kitchen fire suppression systems, pre-engineered industrial fire suppression systems and/or engineered special hazard fire suppression systems under the direct and immediate supervision of a person whom is properly permitted by the Commissioner has submitted evidence of employment by a firm properly licensed to install, inspect, service and test portable fire extinguishers, pre-engineered kitchen fire suppression systems, pre-engineered industrial fire suppression systems and/or engineered special hazard fire suppression systems.

(d) The applicant for a permit to install, inspect, repair, recharge, service or test portable fire extinguishers, pre-engineered kitchen fire suppression systems, pre-engineered industrial fire suppression systems and/or engineered special hazard fire suppression systems under the direct and immediate supervision of a person whom is properly permitted by the Commissioner has submitted to the Commissioner the following required for processing of the permit:

1. A current color headshot digital photograph, taken with a three (3) Megapixel camera or better, and saved at the lowest resolution available in a jpeg or jpg format.

2. A completed signature form attached to the application containing three (3) individual signatures of the applicant within the designated areas. The signatures shall be a true representation of the applicant’s normal signature and shall be in black ink using a medium point pen. Fine point pens shall not be acceptable.


120-3-23-.13 Adopted Codes and Standards.

(1) Any portable fire extinguishers required by any state law, state rule or regulation or by any locally adopted law, ordinance, code or standard must be installed, inspected, repaired, recharged, serviced, or tested only by a properly licensed firm and permitted technician in accordance with the applicable state law, state rule or regulation or any locally adopted law, ordinance, code or standard.
(2) Any fire suppression system required by any state law, state rule or regulation or by any locally adopted law, ordinance, code or standard must be installed, inspected, repaired, recharged, serviced, or tested only by a properly licensed firm and permitted technician in accordance with the applicable state law, state rule or regulation or any locally adopted law, ordinance, code or standard except as otherwise provided for in this Chapter.

(3) Any portable fire extinguisher or any fire suppression system service record tag shall meet the provisions of paragraphs (2) and (3) of Rule 120-3-23-.14 and shall also have noted on it the following by the service technician:

(a) The agent weight.

(b) The hydrostatic testing due date for the cylinder as applicable.

(4) Any portable fire extinguisher that has not been maintained in accordance with NFPA 10 or any fire suppression system that has not been maintained in its original design capacity or any fire suppression system that has been expanded to meet an expanded hazard without meeting the manufacturer’s installation requirements shall be tagged with a non-compliance tag meeting the provisions of paragraph (7) of Rule 120-3-23-.14. Records of inspections, tests, and maintenance of the system(s) and its components shall be made available to the authority having jurisdiction by the following methods:

(a) Maintained at the firm’s business address for review by the authority having jurisdiction for a minimum period of two years.

(b) On non-compliant or impaired portable fire extinguishers and non-compliant or impaired fire suppression systems, a copy of the inspection report shall be forwarded to the authority having jurisdiction by the firm.

(5) The fire suppression system control panels requiring batteries shall note battery replacement due date on the service tag as applicable. The control panel batteries shall also be marked in permanent marking ink with the date of the battery installation.

(6) **NFPA 10, Standard for Portable Fire Extinguishers**

Modifications:

(a) Refer to Chapter 120-3-3, Rules and Regulations of the Safety Fire Commissioner for adopted edition and any modifications.

(7) **NFPA 11, Standard for Low-, Medium-, and High-Expansion Foam**

Modifications:

(a) Refer to Chapter 120-3-3, Rules and Regulations of the Safety Fire Commissioner for adopted edition and any modifications.

(8) **NFPA 12, Standard on Carbon Dioxide Extinguishing Systems**

Modifications:

(a) Refer to Chapter 120-3-3, Rules and Regulations of the Safety Fire Commissioner for adopted edition and any modifications.
(9) NFPA 12A, Standard on Halon 1301 Fire Extinguishing Systems
Modifications:

(a) Refer to Chapter 120-3-3, Rules and Regulations of the Safety Fire Commissioner for adopted edition and any modifications.

(10) NFPA 17, Standard for Dry Chemical Extinguishing Systems
Modifications:

(a) Refer to Chapter 120-3-3, Rules and Regulations of the Safety Fire Commissioner for adopted edition and any modifications.

(11) NFPA 17A, Standard for Wet Chemical Extinguishing Systems
Modifications:

(a) Refer to Chapter 120-3-3, Rules and Regulations of the Safety Fire Commissioner for adopted edition and any modifications.

(12) NFPA 18, Standard on Wetting Agents
Modifications:

(a) Refer to Chapter 120-3-3, Rules and Regulations of the Safety Fire Commissioner for adopted edition and any modifications.

Modifications:

(a) Refer to Chapter 120-3-3, Rules and Regulations of the Safety Fire Commissioner for adopted edition and any modifications.

(14) NFPA 2001, Standard on Clean Agent Fire Extinguishing Systems
Modifications:

(a) Refer to Chapter 120-3-3, Rules and Regulations of the Safety Fire Commissioner for adopted edition and any modifications.


120-3-23-.14 Specifications for Service Tags, Maintenance Labels, Test Labels, Service Collars, Non-compliance Tags and High Pressure Cylinder Stamp Filing Requirements.

(1) A basic service record tag is required to be attached on all portable fire extinguishers or any fire suppression systems required by any state law, state rule or regulation or by any locally adopted law, ordinance, code or standard.

(2) A new service record tag shall be attached to each portable fire extinguisher or and to each fire suppression system by a wire, plastic retainer, or be self adhering when a new portable fire extinguisher or fire suppression system is put into service or each time any service is
performed. The tags which are affixed directly to the portable fire extinguisher shell or to a fire suppression system cylinder by adhesion shall be applied to the back of such units so as not to obstruct or interfere with the manufacturer’s instructions or existing labels. Where a multiple cylinder fire suppression system is involved, the tag requirements shall apply to each cylinder, each control head, each hand pull and control panel where applicable. Basic service record tags may be printed and established for any period of time. After each printing, a minimum of three sample tags must be forwarded to the State Fire Marshal’s office. A basic service record tags shall be light yellow in color at least three (3) inches by five and one-half (5 1/2) inches and shall contain the following information:

(a) Name of the firm installing or servicing the portable fire extinguisher.

(b) The street address of the firm installing or servicing the portable fire extinguisher.

c) The mailing address of the firm installing or servicing the portable fire extinguisher if different from the street address.

d) The phone number of the firm installing or servicing the portable fire extinguisher.

e) The license number of the firm installing or servicing the portable fire extinguisher.

(f) The name and permit number of the technician who installed or serviced the portable fire extinguisher.

(g) Serial number of the portable fire extinguisher installed or serviced.

(h) Clear indication of the service performed on the portable fire extinguisher.

(i) Indication of the type of portable fire extinguisher involved.

(j) The month and year the service was performed.

(k) The words, “DO NOT REMOVE”.

(3) A new service record tag shall be attached to each fire suppression system by a wire, plastic retainer, or be self adhering when a new fire suppression system is put into service or each time any service is performed. The tags which are affixed directly to the fire suppression system cylinder by adhesion shall be applied to the back of such units so as not to obstruct or interfere with the manufacturer’s instructions or existing labels. Where a multiple cylinder fire suppression system is involved, the tag requirements shall apply to each cylinder, each control head, each hand pull and control panel where applicable. Basic service record tags may be printed and established for any period of time. After each printing, a minimum of three sample tags must be forwarded to the State Fire Marshal’s office. A basic service record tags shall be light blue in color at least three (3) inches by five and one-half (5 1/2) inches and shall contain the following information:

(a) Name of the firm installing or servicing the fire suppression system.

(b) The street address of the firm installing or servicing fire suppression system.
(c) The mailing address of the firm installing or servicing the fire suppression system if different from the street address.

(d) The phone number of the firm installing or servicing the fire suppression system.

(e) The license number of the firm installing or servicing the fire suppression system.

(f) The name and permit number of the technician who installed or serviced the fire suppression system.

(g) Serial number of the cylinder(s) of a fire suppression system installed or serviced.

(h) Clear indication of the service performed on the fire suppression system.

(i) Indication of the type of fire suppression system involved.

(j) The month and year the service was performed.

(k) The words, “DO NOT REMOVE”.

(4) A six-year maintenance label shall be required on each portable fire extinguisher or fire suppression system where such maintenance is required. The six-year maintenance label shall be affixed on the exterior of the portable fire extinguisher or fire suppression system cylinder(s). Each time the six-year service is performed, the previously affixed label shall be removed prior to affixing a new tag. This label shall not be used for recording hydrostatic test information. Six-year maintenance label may be printed and established for any period of time. After each printing, a minimum of three sample labels must be forwarded to the State Fire Marshal’s office. The six-year maintenance label shall be a blue metallic, self-voiding decal and shall contain the following information:

(a) The name of the firm performing the six-year maintenance.

(b) The license number of the firm performing the six-year maintenance.

(c) The permit number of the technician performing the six-year maintenance.

(d) The initials of the technician performing the six-year maintenance.

(e) The month, day and year the six-year maintenance was performed.

(f) The words, “SIX-YEAR MAINTENANCE RECORD”.

(5) A low-pressure hydrostatic test label shall be required on each portable fire extinguisher or fire suppression system where such test is required. The low-pressure hydrostatic test label shall be affixed on the exterior of the portable fire extinguisher or fire suppression system cylinder(s). Each time the low-pressure hydrostatic test is performed, the previously affixed label shall be removed prior to affixing a new tag. This label shall not be used for recording six-year maintenance information. Low-pressure hydrostatic test tags may be printed and established for any period of time. After each printing, a minimum of three sample labels must be forwarded to the State Fire Marshal’s office. The low-pressure hydrostatic test label shall be a silver metallic, self-voiding decal and shall contain the following information:
(a) The name of the firm performing the low-pressure hydrostatic test.

(b) The license number of the firm performing the low-pressure hydrostatic test.

(c) The permit number of the technician performing the low-pressure hydrostatic test.

(d) The initials of the technician performing the low-pressure hydrostatic test.

(e) The month, day and year the low-pressure hydrostatic test was performed.

(f) The words “LOW-PRESSURE HYDROSTATIC TEST RECORD”.

(6) A verification of service collar shall be required to be located around the neck of each portable fire extinguisher each time the portable fire extinguisher is opened up for any type of maintenance or for any other service. A new verification of service collar shall be installed and the previously provided verification of service collar removed each time internal service is performed for any purpose. The verification of service collar shall not interfere with the operation of the portable fire extinguisher. Verification of service collars may be printed and established for any period of time. After each printing, a minimum of three sample collars must be forwarded to the State Fire Marshal’s office. The verification of service collar shall be a singular piece of uninterrupted material forming a hole of a size that will not permit the collar assembly to move over the neck of the container unless the valve assembly of the portable fire extinguishers is completely removed and shall contain the following information:

(a) The name of the firm performing the internal service.

(b) The license number of the firm performing the internal service.

(c) The permit number of the technician performing the six-year maintenance.

(d) The initials of the technician performing the internal service.

(e) The month and year the internal service was performed.

Exception No. 1: Stored pressure system cylinders that have undergone maintenance before November, 2007.

Exception No. 2: Non-stored pressure cylinders such as cartridge cylinders for cartridge-operated systems do not require a ‘Verification of Service’ collar for the cartridge.

(7) A Non-compliance record tag shall be required on any fire extinguisher or fire suppression system that has not been maintained in its original design capacity or has been expanded to meet an expanded hazard without meeting the manufacturer’s installation requirements. The non-compliance tag shall be attached to the fire extinguisher or fire suppression system by a wire or plastic retainer. These tags shall not be affixed directly to the extinguisher shell or to a system cylinder by adhesion. Where a multiple cylinder system is involved, the tag requirements shall apply to each cylinder, each control head, each hand pull and control panel as applicable. The non-compliance tag shall remain on the portable fire extinguisher or fire suppression system until it is in compliance with the applicable standards of the National Fire Protection Association referenced in Section 120-3-23-.11. Non-compliance record tags may be printed and established for any period of time. After each printing, a minimum of three sample
tags must be forwarded to the State Fire Marshal’s office. A non-compliance record tag shall be red in color and shall be at least three (3) inches by five and one-half (5 1/2) inches and shall contain the following information:

(a) Name of the firm servicing the portable fire extinguisher or fire suppression system.

(b) The street address of the firm servicing the portable fire extinguisher or fire suppression system.

(c) The mailing address of the firm servicing the portable fire extinguisher or fire suppression system if different from the street address.

(d) The phone number of the firm servicing the portable fire extinguisher or fire suppression system.

(e) The license number of the firm servicing the portable fire extinguisher or fire suppression system.

(f) The name and permit number of the technician who serviced the portable fire extinguisher or fire suppression system.

(g) Serial number of the portable fire extinguisher or as appropriate, the cylinder(s) of a fire suppression system.

(h) Clear indication of the reason for the non-compliance on the portable fire extinguisher or fire suppression system.

(i) Indication of the type of portable fire extinguisher or fire suppression system involved.

(j) The month and year the service was performed.

(k) The words, “DO NOT REMOVE”.

(8) All high pressure cylinders shall be stamped with the firm’s current DOT (RIN) number in accordance with and when required by DOT regulations. A copy of the firm’s DOT approvals and renewals shall be provided with the application request for a license for the hydrostatic testing of any high-pressure DOT regulated cylinders.


120-3-23.15 Cease and Desist Order Against Violators; Order Requiring Compliance; Suspension or Revocation of Licenses and Permits for Failure to Comply with Order; Penalties for Violations.

(1) Whenever the Commissioner shall have reason to believe that any individual is or has been engaged in any conduct in violation of any provision of Chapter 12 of Title 25 of the Official Code of Georgia, this Chapter or any other rule or regulation adopted and promulgated pursuant thereto, the Commissioner, his or her deputy, his or her assistant, or other designated persons may issue and deliver to the individual an order to cease and desist in such conduct in violation.
(a) An order of suspension shall state the period of time of such suspension, which period may not be in excess of two years from the date of such order.

(b) An order of revocation shall state the period of time of such revocation, which period may not be in excess of five years from the date of the order.

(c) Such order shall effect suspension or revocation of the license or permit then held by the person. During such period no license or permit shall be issued to such person.

(2) Any order shall contain or be accompanied by a notice of opportunity for hearing which may provide that a hearing will be held if and only if a person subject to the order requests a hearing within ten days of receipt of the order and notice. The order and notice shall be served by delivery by the Commissioner or his or her agent or by registered or certified mail, return receipt requested. Any person who fails to comply with any order under this subsection is guilty of a misdemeanor and may be punished by law.

(3) Violation of any provision of this chapter or the failure to comply with a cease and desist order is cause for denial, non-renewal, revocation or suspension of any license or permit issued by the Commissioner. No holder of a license or permit whose license or permit has been revoked or suspended by order of the Commissioner shall be entitled to obtain another license or permit for the period of revocation or suspension from the effective date of such order. If, during the period between the beginning of proceedings and the entry of an order of suspension or revocation by the Commissioner, a new license or permit has been issued to the person so charged, the order of the Commissioner revoking or suspending a license or permit shall revoke or suspend any license or permit issued prior to the effective date of such order with respect to such new license or permit held by such person. Any final order issued by the Commissioner under this subsection may be appealed as provided by law.

(4) Any person who violates any provision of Chapter 12 of Title 25 of the Official Code of Georgia, this Chapter or any other rule or regulation adopted and promulgated pursuant thereto, by any person who possesses a license or permit is cause for revocation or suspension of such licenses or permit by the Commissioner. No holder of a license or permit whose license or permit has been revoked or suspended by order of the Commissioner shall be entitled to obtain another license or permit for the period of revocation or suspension from the effective date of such order. If, during the period between the beginning of proceedings and the entry of an order of suspension or revocation by the Commissioner, a new license or permit has been issued to the person so charged, the order of the Commissioner revoking or suspending a license or permit shall revoke or suspend any license or permit issued prior to the effective date of such order with respect to such new license or permit held by such person. Any final order issued by the Commissioner under this subsection may be appealed as provided by law.


120-3-23-.16 Enforcement; Additional Grounds for Revocation or Suspension of Licenses and Permits.

(1) The violation of any provision of Chapter 12 of Title 25 of the Official Code of Georgia, this Chapter or any other rule or regulation adopted and promulgated pursuant thereto, by any person who possesses a license or permit is cause for revocation or suspension of such licenses or permit by the Commissioner.

(2) It shall be unlawful for any firm or individual to install, inspect, recharge, repair, service, or test a portable fire extinguisher, as defined by these rules and regulations in this state except in conformity with the provisions of Chapter 12 of Title 25 of the Official Code of Georgia, this Chapter, any current fire code or standard enforced by the Commissioner or regulation adopted and promulgated pursuant thereto.
(a) It shall be unlawful for any firm or individual to install, inspect, recharge, repair, service, or test a portable fire extinguisher in which the individual technician or firm is not properly licensed or permitted. Every licensee or permittee must be able to produce a valid license or valid permit, as appropriate, upon demand of the Commissioner or his representative or by any local authority having jurisdiction for fire protection or prevention or by any person for whom the licensee or permittee solicits to perform any of the activities covered by this Chapter.

(b) It shall be unlawful for any firm or individual to install, inspect, recharge, repair, service or test any portable fire extinguisher without attaching the required tag or tags as required by these this Chapter.

(c) It shall be unlawful for any individual not to complete the required tag or tags in detail, including the actual month, day and year the work was performed on the portable fire extinguisher.

(3) It shall be unlawful for any firm or individual to install, inspect, recharge, repair, service, or test any fire suppression system, as defined by these rules and regulations in this state except in conformity with the provisions of Chapter 12 of Title 25 of the Official Code of Georgia, this Chapter, any current fire code or standard enforced by the Commissioner or any other rule or regulation adopted and promulgated pursuant thereto,

(a) It shall be unlawful for any firm or individual to install, alter, inspect, recharge, repair, service, or test a fire suppression system in which the individual technician or firm is not properly licensed or permitted. Every licensee or permittee must be able to produce a valid license or valid permit, as appropriate, upon demand of the Commissioner or his representative or by any local authority having jurisdiction for fire protection or prevention or by any person for whom the licensee or permittee solicits to perform any of the activities covered by this Chapter.

(b) It shall be unlawful for any firm or individual to install, alter, inspect, recharge, repair, service or test any fire suppression system without attaching the required tag or tags as required by this Chapter.

(c) It shall be unlawful for any individual not to complete the required tag or tags in detail, including the actual month, day and year the work was performed on the fire protection system.

(4) It shall be unlawful for any firm or individual to use a tag not meeting the specifications set forth in this Chapter under Rule 120-3-23-.14.

(5) It shall be unlawful for any firm or individual to use credentials, methods, means, or practices to impersonate a representative of another competing firm.

(6) It shall be unlawful for any firm or individual to fail to maintain the minimum comprehensive liability insurance coverage as set forth in paragraph (3) of section 25-12-11 of Chapter 12 of Title 25 of the Official Code of Georgia and in this Chapter.

(7) It shall be unlawful for any firm or individual to falsify any record required to be maintained by Chapter 12 of Title 25 of the Official Code of Georgia, NFPA code or standard or this Chapter.
(8) It shall be unlawful for any individual with a provisional permit to install, inspect, recharge, repair, service or test a fire suppression system or portable fire extinguishers without the direct and immediate supervision of a person whom is properly permitted by the Commissioner to install, inspect, recharge, repair, service or test such fire suppression system or portable fire extinguisher.

(9) In addition to the grounds set forth above in paragraphs (1) through (8), it is specific cause for revocation or suspension of an individual’s license by the Commissioner if he determines that an individual who works for the licensee has:

(a) Improperly installed, recharged, repaired, serviced, or tested a portable fire extinguisher;

(b) Rendered inoperative a portable fire extinguisher covered by these rules and regulations, except during a reasonable time the portable fire extinguisher is being inspected, recharged, repaired, serviced, or tested;

(c) Improperly installed, added to, altered, recharged, repaired, maintained, serviced, or tested a fire suppression system;

(d) Rendered inoperative a fire suppression system covered by these rules and regulations, except during a reasonable time the fire suppression system is being installed, altered, recharged, repaired, maintained, serviced, or tested;

(e) Falsified any record required to be maintained by any provision of Chapter 12 of Title 25 of the Official Code of Georgia, this Chapter, current fire code or standard enforced by the Commissioner or any other rule or regulations promulgated pursuant thereto;

(f) While holding a permit or license, allowed another person to use the permit or license, permit number or license number, used a license or permit, or used a license number or permit number other than his/her own valid license or permit or license number or permit number;

(g) Used or permitted the use of any license or license number by an individual or organization other than his/her own valid license or license number;

(h) Used or permitted the use of any permit or permit number by an individual or organization other than his/her own valid permit or permit number;

(i) Used credentials, methods, means, or practices to impersonate a representative of the Commissioner or the State Fire Marshal or any other local fire chief, fire marshal, or other fire authority having jurisdiction;

(j) Failed to maintain the minimum comprehensive liability insurance coverage as set forth in paragraph (3) of section 25-12-11 of Chapter 12 of Title 25 of the Official Code of Georgia and in these rules and regulations.

(k) Failed to maintain the minimum requirements to obtain a license.

(l) Engaged in the business of installing, inspecting, recharging, repairing, servicing, or testing portable fire extinguishers or fire suppression systems except in conformity with the provisions of Chapter 12 of Title 25 of the Official Code of Georgia and this Chapter.
(10) In addition to the grounds set forth above in paragraphs (1) through (8), it is specific cause for revocation or suspension of an individual’s permit by the Commissioner, if he/she determines that the permit holder has:

(a) Improperly installed, recharged, repaired, serviced, or tested a portable fire extinguisher;

(b) Rendered inoperative a portable fire extinguisher covered by these rules and regulations, except during a reasonable time the portable fire extinguisher is being inspected, recharged, repaired, serviced, or tested;

(c) Improperly installed, altered, recharged, repaired, maintained, serviced, or tested a fire suppression system;

(d) Rendered inoperative a fire suppression system covered by these rules and regulations, except during a reasonable time the fire suppression system is being installed, altered, recharged, repaired, maintained, serviced, or tested;

(e) Falsified any record required to be maintained by Chapter 12 of Title 25 of the Official Code of Georgia, this Chapter, current fire code or standard enforced by the Commissioner or any other rule or regulation;

(f) While holding a permit or license, allowed another person to use the permit or license, permit number or license number, used a license or permit, or used a license number or permit number other than his/her own valid license or permit or license number or permit number;

(g) Used or permitted the use of any license or license number by an individual or organization other than his/her own valid license or license number;

(h) Used or permitted the use of any permit or permit number by an individual or organization other than his/her own valid permit or permit number;

(i) Used any credential(s), method(s), means, or practice(s) to impersonate a representative of the Commissioner or State Fire Marshal or any local fire chief, fire marshal, or other fire authority;

(j) Failed to maintain the minimum requirements to obtain a permit.

(k) Engaged in the business of installing, inspecting, recharging, repairing, servicing, or testing portable fire extinguishers or fire suppression systems except in conformity with the provisions of Chapter 12 of Title 25 of the Official Code of Georgia and this Chapter.

(11) Any person, firm or corporation shall be guilty of a misdemeanor if or when they willfully or intentionally:

(a) Violate any provision of Chapter 12 of Title 25 of the Official Code of Georgia, this Chapter, current fire code or standard enforced by the Commissioner or any order, rule, or regulation of the Commissioner promulgated pursuant thereto;
(b) Obliterate the serial number on a fire suppression system or portable fire extinguisher for the purpose of falsifying service records;

(c) Improperly install, recharge, repair, service, or test any such fire suppression system or any such portable fire extinguisher;

(d) Allow another person to use their permit, license, permit number or license number;

(e) Use or permitted the use of any license, permit, license number or permit number by an individual or organization other than his/her own valid license or permit or license number or permit number;

(f) Use or permitted the use of any license, permit, license number or permit number by an individual or organization other than the one to whom the license is issued;

(g) Use any credential(s), method(s), mean(s), or practice(s) to impersonate a representative of the Commissioner or State Fire Marshal or any local fire chief, fire marshal, or other fire authority; or

(h) Engage in the business of installing, inspecting, recharging, repairing, servicing, or testing portable fire extinguishers or fire suppression systems except in conformity with the provisions of Chapter 12 of Title 25 of the Official Code of Georgia and this Chapter.


120-3-23-.17 Local Jurisdictions.

(1) Nothing in Chapter 12 of Title 25 of the Official Code of Georgia or in these rules and regulations limits the power of a municipality, a county, or the state to require the submission and approval of plans and specifications or to regulate the quality and character of work performed by contractors through a system of permits, fees, and inspections otherwise authorized by law for the protection of the public health and safety.

(2) No municipality or county shall impose any other requirements on persons licensed or permitted by the Commissioner as set forth in Chapter 12 of Title 25 of the Official Code of Georgia to prove competency to conduct any activity covered by said license or permit.

(3) The provisions of this chapter do not apply to fire chiefs, fire marshals, fire inspectors, or insurance company inspectors with regard to the routine visual inspection of fire suppression systems or portable fire extinguishers.

(4) The provisions of these rules and regulations do not apply to any firm that engages only in the routine visual inspection of fire suppression systems or portable fire extinguishers owned by the firm and installed on property under the control of said firm. Any individual employed by a firm or governmental entity that engages in installing, inspecting, recharging, repairing, servicing, or testing of portable fire extinguishers or fire suppression systems owned by the firm and installed on property under the control of said firm shall remain subject to the rules and regulations adopted pursuant to this Chapter.
(5) The fees required by this chapter shall not apply to employees of federal, state, or local governments or to members of legally organized fire departments while acting in their official capacities.

(6) Any official of any municipality or county who discovers violations or receives complaints should report the information to the Safety Fire Division of the Commissioner of Insurance.


120-3-23-.18 Delegation of Authority by the Commissioner. Any authority, power, duty or duty vested in the Commissioner by a provision of Chapter 12 of Title 25 of the Official Code of Georgia may be exercised, discharged, or performed by a deputy, assistant, or other designated employee acting in the Commissioner’s name and by his delegated authority.


120-3-19-.19 Failure to Renew Certificate, Permit or License. The failure to renew a certificate, permit or license by the expiration date as set forth in this chapter will cause the certificate, permit or license to become inoperative. A certificate, permit or license which is inoperative because of the failure to renew shall be restored upon payment of all applicable fees plus a penalty of not more than $250.00 if said fees are paid within ninety days of expiration. After a certificate, permit or license has been inoperative for a period of greater than ninety days because of a failure to renew, no new certificate, permit or license shall be issued unless an initial application is made.


120-3-19-.20 Request for Modification of Specific Requirements. Upon receipt of a sworn affidavit stating all relevant facts and circumstances and such other information as may be required, the State Fire Marshal may recommend to the Georgia Safety Fire Commissioner that specific requirements of this Chapter and the codes and standards adopted herein be modified to allow alternative arrangements that will secure as nearly equivalent measures as practical for the prevention of injury to persons and property. The Georgia Safety Fire Commissioner in his or her discretion may accept the State Fire Marshal's recommendation and grant the requested modification.


120-3-23-.21 Effective Dates. The provisions of Chapter 12 of Title 25 of the Official Code of Georgia became effective on July 1, 1991. The issuance of licenses and permits required by Chapter 12 under these revised Rules and Regulations shall be in full compliance with this Chapter upon its effective date.

Exception No. 1: For renewal of current licenses and current permits issued prior to January 1, 2008, successful passage of the current state testing for portable fire extinguishers and pre-engineered restaurant fire suppression system will be accepted as compliance with paragraph (g) under Rule 120-3-23-.04, paragraph (e) under Rule 120-3-23-.05, paragraph (g) under Rule
120-3-23-.06, and paragraph (e) under Rule 120-3-23-.07. State testing under reprinted NAFED test for compliance requirements for licenses and permits shall cease by September 1, 2008. Effective October 1, 2008, applicants who previously relied on state testing will be required to instead seek certification from NAFED or to otherwise comply with the requirements of these regulations, as amended.

Exception No. 2: For renewal of current licenses and current permits issued prior to January 1, 2008, for pre-engineered industrial fire suppression systems and engineered special hazard fire successful systems, a maximum of 4 hours in each area of approved training or other training acceptable to this office will be accepted for compliance with paragraph (5) under Rule 120-3-23-.03 if received after January 1, 2005, but prior to January 1, 2007. Any training hours previously approved by this office received after January 1, 2007, will receive full credit hours for appropriate and approved training for compliance with paragraph (5) under Rule 120-3-23-.03.

Exception No. 3: For renewal of current licenses and current permits issued prior to October 1, 2007, for engineered fire suppression systems under the existing company name, compliance with paragraph (g)4 under Rule 120-3-23-.10 and (e)4 under Rule 120-3-23-.11 is not required provided the current company licenses and its technicians current permits have been maintained and have not lapse from the date issued. A maximum of 4 hours of approved training or other training acceptable to this office will be accepted for compliance with paragraph (5) under Rule 120-3-23-.03 if received after January 1, 2005, but prior to January 1, 2007, for the renewal of current licenses and current permits for engineered fire suppression systems. Any training hours previously approved by this office received after January 1, 2007, will receive full credit hours for appropriate and approved training for compliance with paragraph (5) under Rule 120-3-23-.03.

Exception No. 4: The service record tag requirement of paragraph (3) of Rule 120-3-23-.14 shall be effective upon the adoption of this Chapter with the exception of the new color blue. Blue service record tag requirements of paragraph (3) of Rule 120-3-23-.14 shall be effective January 1, 2009. All companies will be required to submit blue service record tags by January 1, 2009, even if they have received a license for the 2009 calendar year. A yellow service record tag meeting the requirements of paragraph (3) of Rule 120-3-23-.14 will be acceptable for any system serviced before January 1, 2009.


120-3-23-.22 Notes.

(1) The codes, standards and recommended practices of the National Fire Protection Association (NFPA) adopted in this Chapter are on file in the Office of the State Fire Marshal and are available for viewing.

(2) Copies of the National Fire Protection Association publications may be purchased from:

National Fire Protection Association
1 Batterymarch Park
Quincy, MA 02169-7471
Tele (888) 344-3555
Fax (617) 770-0700
www.nfpa.org

(3) Copies of NICET publications and information are available from:
(4) NAFED publications and information are available from:
National Association of Fire Equipment Distributors
104 South Michigan Avenue, Suite 300
Chicago, IL 60603
Tele (312) 263-8100
Fax (312) 263-8111
www.nafed.org


**120-3-23.23 Severability.** If any rule or portion thereof contained in this Chapter is held invalid by a court of competent jurisdiction, the remainder of the rules herein and the applicability of such provisions shall not be affected thereby.