

**OFFICE OF INSURANCE AND SAFETY FIRE COMMISSIONER**

COMMISSIONER OF INSURANCE • INDUSTRIAL LOAN COMMISSIONER • SAFETY FIRE COMMISSIONER

**John F. King, Commissioner****2 Martin Luther King Jr., Dr., Suite 920, West Tower, Atlanta, GA 30334**Phone: 404-656-2064 ♦ Fax: 404-463-0769 ♦ E-mail: [engineering@sfm.ga.gov](mailto:engineering@sfm.ga.gov)[www.oci.ga.gov](http://www.oci.ga.gov)**APPLICATION FOR A GEORGIA ELEVATOR MECHANIC CERTIFICATION****SAFETY FIRE  
SAFETY ENGINEERING  
GID-294-SF JUL2019  
(same as DOL-4262)**

PLEASE CHECK ONE:

NEW

RENEWAL (must be check if Renewal)

NAME \_\_\_\_\_  
(Last) (First) (Initial)ADDRESS \_\_\_\_\_  
(Street) (City) (State) (Zip Code)

HOME PHONE \_\_\_\_\_ BUSINESS PHONE \_\_\_\_\_ Email \_\_\_\_\_

EMPLOYER'S NAME \_\_\_\_\_

EMPLOYER'S ADDRESS \_\_\_\_\_

**Scope of Certification Requested:** (A minimum of three years experience is required for Certification) Class I Certification - To install, service, repair, test, maintain and perform electrical work on elevators or related conveyance covered by this chapter.

Class IR – Restricted to alteration, service, replacement or maintenance of ASME A17.1, Section 4 and 5.7 elevators, temporary construction elevator and material lifts or separately cab interiors and phones.

 Class II Certification - To service, repair, test and maintain elevators or other conveyance covered in this chapter. Class III Certification - To install, alter, service, repair, test, maintain and perform electrical work on residential elevators, platform lifts and stair lifts.

Class IIIR - Restricted to Installation, Maintenance, and Repairs of residential platform lifts, and/or stair chairs

**ELEVATOR EXPERIENCE:** (A minimum of three years or experience is required)

Company Name	Dates	Job Description

**ELEVATOR TRAINING**

Provider	Dates	Description

\_\_\_\_\_  
Signature of Applicant\_\_\_\_\_  
Date

www.oci.ga.gov	OFFICE OF INSURANCE AND SAFETY FIRE COMMISSIONER	SAFETY FIRE
	APPLICATION FOR A GEORGIA ELEVATOR MECHANIC CERTIFICATION	GID-294-SF JUL2019 (same as DOL-4262)

All information listed below is required to accompany the application. **CHECK EACH ITEM:**

- Certification Fee - \$25.00 - Check or money order payable to:  
Office Of Insurance And Safety Fire Commissioner, Safety Engineering.
- Documentation of training and experience.
- Citizenship Affidavit Form GID-276-EN (Illegal Immigration Reform And Enforcement Act)
- Mechanic's Number \_\_\_\_\_.

<u>Address To Remit By Mail:</u> <b>Office Of Insurance And Safety Fire Commissioner</b> <b>Fire Safety Division – Safety Engineering</b> <b>P.O. Box 935467</b> <b>Atlanta, GA 31193-5467</b>	<u>Address To Remit By Courier:</u> <b>Office Of Insurance And Safety Fire Commissioner</b> <b>Fire Safety Division – Safety Engineering</b> <b>Lockbox 935467</b> <b>Wells Fargo Lockbox Services</b> <b>3585 Atlanta Ave., Hapeville, GA 30354</b>
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The Mechanic must obtain required on going education, apply and obtain new Mechanic Certificate prior to expiration date. The Mechanics Certification must be renewed every two (2) years prior to July 1, of every other year. Mechanics who do not renew their Certificate of Authorization will be disqualified to perform any activity and any work perform with an expired certificate could result in penalties.

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**OFFICIAL USE ONLY**

Certification No.	
Expiration Date	
Date Issued	
Signature of State Representative: _____	