



OFFICE OF INSURANCE AND SAFETY FIRE COMMISSIONER

JOHN W. OXENDINE
COMMISSIONER OF INSURANCE
SAFETY FIRE COMMISSIONER
INDUSTRIAL LOAN
COMMISSIONER
COMPTROLLER GENERAL

SEVENTH FLOOR, WEST TOWER
FLOYD BUILDING
2 MARTIN LUTHER KING JR. DRIVE
ATLANTA, GEORGIA 30334
(404) 656-2056 or (404) 656-4031
www.gainsurance.org

MEMORANDUM

To: All Concerned Entities

From: Tammy L. Brewster, Analyst
Enforcement Division

Date: January 16, 2009

Re: Third Party Administrator Exemption Filing Requirements

The Georgia Insurance Department has recently changed its procedure for recognizing the exemption of Third Party Administrators. Henceforth, you are required to complete a Notice of Exemption form, available on our website at <http://www.gainsurance.org/Non-Traditional%20Entities/Home.aspx>. In order to maintain and update the file, this form must be submitted every year. The information should be returned to my attention by March 1, 2009 at the following address:

Office of Commissioner of Insurance
Enforcement Division
Attn: Tammy L. Brewster
Room 708, West Tower
2 Martin Luther King, Jr. Drive
Atlanta, Georgia 30334

If the company is doing business in Georgia or intends to do so per O.C.G.A. §33-23-100 and Regulation 120-2-49, please contact me for an application. Failure to do so may result in regulatory action. If you have any questions, please call me at (404) 656-7556.